

1974

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index 74-75

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help

SECURITY

EXT. 6419

FIRE

366-2151

RAPELINE

366-6030

TRUST

563-0311

INFIRMARY

EXT. 6444

INDEX TO THE INDEX

I	Academic Essentials	2
II	Administration	14
III	Extracurricular Activities	23
IV	Governance	37
V	Housing	60
VI	Student Services	73
VII	T.I.P.S.	93

abortion	93	associate dean for	16
absence from campus	66	student life	
absence from class	4	athletic association,	24
academic building hours	10	officers of	55
academic marshals	11	audio-visual equipment	74
academic policy comm.	44	auditing	6
academic probation	6		
academic responsibilities	2	bad checks	95
accounting/cashier	73	bewley, marion	90
a.d.a.	23	bike registration	95
add/drop	9	bills (student)	73
administrative organi-	19	birth control info.	106
zation		board of trustees	58
admission,		bookshop	74
committee on	55	budget, s.g.a.	39 & 49
director of	73	buildings office	74
advanced placement	5	bulletin boards	75
advising, faculty	5	bus schedules	91
afro-american culture	25	business office	75
center		butler, blanche	54
aid program	79		
airline schedules	91	calendar	1
alcoholic beverages	93	calendar scheduling	15
alma mater	94	campus activities comm.	25
alumnae association,		officers of	54
board of directors	58	campus life comm.	47
director of	18	jurisdiction	48
announcement sheet	90	campus mail	77
appeal board,	49	campus map	76
officers of	55	career counseling	77
art association	23	cargoes	25
assistant to president	15	cars,	
associate dean for	16	college	91 & 75
student academic affairs		parking	76
		registration	75

chapel choir	25	dorm presidents	48
cheating	10 & 37	dorm regulations (sga)	65
check cashing	74	dorm selection	61
cinema society	26	drama association	27
class attendance	2	driving regulations	96
class officers	56	drugs:	
class organization	46	college policy	96
clubs,	23	state laws	97
officers of	56	dry cleaning	85
college legislature,		dudek, jo	53
committees:	44	duplicating machines	80
academic policy	44		
admission	44	editors, campus publi-	56
advisory to pres.	44	cations	
committees	44	eldridge, margaret	17
conference with	45	elections	40
the trustees		emergencies:	
constitution	44	help inside cover	
financial aid	44	security ext. 6419	
graduate council	45	infirmary ext. 6444	
library	44	rescue squad 366-2151	
religious life	44	fire dept. 366-2151	
function of	43	emmons, sue	53
membership of	43	examinations:	
organizational chart	57	faculty expectations	4
concerned black students	25	regulations	7
constitution, s.g.a.,	40	extracurricular activities:	
amendments to	49	arrangements	91
coordinating council,	42		
student members of	52	faculty promotion	100
counseling:	78	faculty photographs	110
academic advice	79	faculty responsibility	4
aids	79	ferguson, mary jo	84
chaplain	78	field trips	102
college psychiatrist	78	financial aid	82
psychological	78	assistant to the dean	
counselor		for financial aid	82
student life	79	committee	55
course preparation	6	fire	103
		firearms	103
day students	96	flower deliveries	90
dean of the college	15	food service,	80
development, director of	17	director of	80
dining room	80	snack bar	89
director of studies	16	"for 0 \$"	36
dollars for scholars	82	ford, emily	52

founder's day	107	identification cards	85
freshman follies	108	infirmary	84
freya	27 & 82	information office	84
		innovative fund	83
gates, frances c.	90	international rela-	29
general speakers fund,	28	tions association	
chairman of	54		
"get the word out"	59	janet mc donald fund	82
golden rule/white gift	107	jobs (career counsel.)	77
grapheon	28		
green bench	91	keys	62 & 85
guests	63	kirkwood, richard	86
gymnasium	103		
		laundry facilities	85
hc	29	libraries,	86
head residents	90 & 84	director of	86
help	inside cover	light bulbs (buildings)	74
health services	78 & 84	linens (laundromat)	85
hitchhiking	104	loans, emergency student	82
history of hollins	20	lost & found	85
holland, dr. charles	78	lunches, box	80
hollinslang	13	lying	37
hollypoofs	30		
holmes, david w.	16 & 79	mail:	
honor & community trust	37	campus	77
pledge	46	u.s. post office	88
purpose of	46	mailing room	87
honor court,	47	maintenance of rooms	62
chairman & members	54	male visitation	105
proceedings	47	married students	105
housing:	60 & 84	meal tickets	73
dorm selection	61	men's rooms	66
guests	63	menu's (s.a.o.)	90
keys	62	minnich, elizabeth	16
occupancy terms	60	monogram club	24
off-campus	62	moore, george e.	17
options	62	munger, edna b.	89
room assignments &	84	music association	30
changes			
summer housing	84	neumann, peggy-ann	77
h.o.w.	104	newspaper, roanoke	90
howe, channing w.	17	notary public	87
hughes, suzanne	52		
hundredth night	107	obenchain, roy b.	74

off-campus:		roanoke, map of	72
living	62	room inspection	61
shelter	62	ross, sue	82
officers of s.g.a.	52		
orchesis	31	secretarial services	88
organizational charts:		security police	89
administration	19	service requests	74
college legislature	57	shipping	74
s.g.a.	51	short term scholarships	83
overloads	105	sigma xi	12
		solicitation	75
package receiving	85	smoking	64
parent's weekend	108	snowman	33
parietals	105	snow tradition	108
parking,	89	spinster	31
fees	75	splitstone, ann	73
map	76	sportstuff	32
regulations	75 & 77	stealing	38
payment of college bills	73	stewart, roberta	15
pets	64	storage	65
phi beta kappa	11	student activities	90
pi delta phi	11	office (s.a.o.)	
pillow, ellen s.	74	student government asso.,	
places to eat	71	academic policy	45
plagiarism	10	budget	39
planned parenthood	106	committees	43
political activity	106	constitution	40
post office, u. s.	88	membership	40
president logan	15	meetings	42
president of s.g.a.	52	officers	40
prints for rent	88	organization	40
psi chi	11	organizational chart	51
publications office	88	organs of the s.g.a.	42
publicity	75	purpose	40
puzon, sister bridget	78	recall	42
		student senate:	45
quadrangle	31	authority	45
		function	45
rapeline	107	meetings	45
redress for academic	9	organization	45
grievances		student work	83
refrigerator rental	88	sunbathing	107
registrar	17	switchboard	dial "0"
religious life asso.,	34	syllabus	4
officers of	55	symposium	32

telegram delivery	90	vice-president for	53
telephones:	65	extracurricular affairs	
misuse	107	s.g.a.	
tenure	100		
tinker day	107	wade, dr. evelyn	78
today at hollins	91	watts, ralph	89
traditions	107	westbrook, ocie c.	90
trait d'union	32	wheeler, john p., jr.	15
transcripts	17	"where the action is"	67
transportation	91	white, frances s.	18
treasurer of college	17	whitman, mary jo	74
treasurer of s.g.a.	53	willey, baylies	16 & 79
trust	108	wrobel, william	80
undertones	32	ye merrie masquers	32
vice-president for	52	zillhardt, dr. j. c.	84
academic affairs, s.g.a.			

There is something special going on here, nearly underinable. it's not one thing: it's not just the academics or just the students or just the way front quad looks in the morning or just the faculty or just Mr. Wrobel or just the mountains or just the classes. It's a concern. . . a fresh alive concern . . . and commitment. . . real commitment. Hollins is committed to Hollins.

calendar

FIRST TERM

September 7, Saturday, New Students arrive
September 9, Monday, Returning Students arrive
September 10, Tuesday, Formal Opening of the College
September 11, Wednesday, Registration
September 12, Thursday, Classes begin
October (date to be announced), Tinker Day
October 24, Thursday, and 25, Friday, Reading days
October 28, Monday, Classes resume
November 22, Friday, Thanksgiving recess begins after
last class
December 2, Monday, Classes resume
December 13, Friday; Last day of classes
December 16, Monday through December 20, Friday, Term
examinations (Christmas vacation begins after last
examination)

SHORT TERM

January 5, Sunday, Christmas vacation ends
January 6, Monday, Short Term begins
February 5, Wednesday, Short Term ends

SECOND TERM

February 10, Monday, Classes begin
February (date to be announced), Founder's Day
March 21, Friday, Spring break begins after last class
April 1, Tuesday, Classes resume
May 14, Wednesday, Last day of classes
May 16, Friday, through May 20, Tuesday, Final examina-
tions
May 24-25, Saturday-Sunday, 133rd Commencement

academic essentials

STUDENT RESPONSIBILITY FOR ACADEMIC WORK AND CLASS ATTENDANCE:

Students are responsible for regulating their attendance at classes. Their practice in this matter is, however, subject to the policies of individual faculty members in regard to cuts. As a matter of college policy, students are expected to attend classes regularly.

A student must take full responsibility for making up work missed as a result of absence. If the absence is unexcused, the instructor is under no obligation to assist the student in making up the work.

If deemed necessary, a student may take unlimited absences for the following reasons:

- 1) Illness of the student. Written confirmation must be presented by the College Infirmary or the attending physician. Appointments with dentists, oculists, and physicians for general physical

examinations will not be accepted as adequate excuses.

- 2) Serious illness or death of a member of the student's family.
- 3) College business, subject to the regulation concerning scholastic requirements for leaving campus.
- 4) Organized field trips.

If a student absents herself without adequate excuse from an announced written exam, she will receive no credit without the privilege of making up the written.

Students may, with the permission of the instructor and the Dean, change temporarily from one section of a class to another to make up work missed during excused absences. Otherwise, students may not attend any section of their class other than their own.

Students are expected as a matter of courtesy to wait for an instructor at least twenty minutes after the beginning of the class period. If the instructor has not arrived by that time and has made no arrangements for the work of the class, students are at liberty to leave.

When requested by the college, all students are expected to be present on campus and to participate in the celebration of events such as Founder's Day and opening convocation.

In addition to upholding the general regulations affecting class attendance, the Physical Education Department limits students to five absences per term. Not more than three absences may be taken in a division. In the winter division, not more than two absences may be taken in either term. Disregard of this rule will result in no credit.

All absences caused by suspension from the college shall be considered unexcused. No academic work missed during the period of suspension may be made up at Hollins College. Courses dropped or not completed by a suspended student are recorded on her record in the Registrar's Office without grade penalty.

Consult the College Catalogue for information concerning credits and related matters.

FACULTY RESPONSIBILITIES TO STUDENTS:

The following statements are excerpted from Section D (Responsibilities of the Faculty), Section G (Major Academic Regulations) of the Faculty Handbook, and resolutions of the College Legislature.

General Responsibilities:

The responsibilities of a faculty member arise from the College's purposes as an institution of higher learning. Classroom teaching is only one of these responsibilities, although the most important one. In addition, a faculty member is obligated to maintain and advance his professional standing and to discharge such other duties, including administrative ones, as are appropriate to his rank and position. . . (D-1)

Absence From Class:

Each faculty member who finds it necessary to absent himself from a scheduled class is expected to report this fact in advance to his chairman. . . and to detail the arrangements he has made for carrying on classwork in his absence. (D-2)

Syllabus:

The instructor is required to give to the students during the first week of classes a written syllabus indicating the intent and scope of the course, the amount of work expected, and if possible the relative importance of quizzes, papers, presentations, etc., in determining the final grade. The syllabus is subject to reasonable change upon adequate notice of the instructor or upon agreement between the instructor and the students.

Examinations:

Each member of the faculty is expected to be present during reading periods and examinations for as long as College duties require this attention. Office hours should be observed during these periods. . . (D-2)

It is expected that at the end of each course there will be a final examination not exceeding three hours given at a time scheduled by the Registrar. Exceptions to this occur only if one of the following conditions prevails:

- 1) A major term paper has been assigned.
- 2) A major final report (in a seminar or independent work) is considered to replace the examination.
- 3) A take-out examination is given by the instructor. In this case:
 - a. The examination shall not be given out to students before the beginning of the examination period;
 - b. The examination shall occupy not more than three hours' time to complete; therefore untimed take-out examinations are not allowed;
 - c. It shall ordinarily be taken at the scheduled hour;
 - d. It shall be due no later than the conclusion of the scheduled examination period or earlier than the time scheduled for it by the Registrar; and
 - e. The take-out examination should not require preparation on the students' part in excess of that normally expected for a three-hour examination.

- 4) An examination is taken under the independent examination system. (G-5)

Faculty members may not give students permission to alter their examination schedules; changes in these schedules may be secured by permission from the Associate Dean for Student Academic Affairs.

Advising (from Faculty Handbook G-I):

Academic advising is carried out by faculty and administrative advisers. New students are assigned by the Dean to selected faculty who serve as advisers during the freshman and sophomore years, or until the student selects a major. When the major is chosen, the chairman of the department in which the student specializes will assign her an adviser in the department. Normally, the assigned department adviser will continue in that capacity until the student graduates.

Advanced Placement (from Faculty Handbook G-I):

A department may, at its discretion, grant college

credit for an advanced placement course when a score of 3, 4, or 5 has been achieved on the College Board Advanced Placement Tests. Departments may also require an additional examination before granting such credit.

Academic Probation

Resident students who earn less than twelve credits in either the fall or spring semester are placed on academic probation for the subsequent semester. In addition, freshmen must accumulate at least twenty-eight credits, sophomores sixty credits, and juniors ninety-six credits, to remain in good standing.

Any post-freshman who has been on probation for two successive semesters shall have her case reviewed by the Dean who shall consult with the student's adviser and instructors as necessary. Except in unusual circumstances, such a student will be asked to withdraw from the College. Special cases and exceptions are dealt with by the Committee on Student Academic Affairs.

Auditing (from Faculty Handbook G-2)

A student must obtain the permission of the instructor in any course she attends as auditor. Audited courses will be noted on transcripts only if the student registers for the course during the first two weeks of a term, and if the instructor notifies the Registrar at the end of the term that such auditing continued throughout the term.

Course Preparation (from Faculty Handbook G-3)

Students are expected to spend, on the average, two hours of preparation per week for each hour of course credit. Thus a course giving 4 term credits, should require eight hours per week of preparation. No work for a course (including term papers, independent studies, and seminars) shall be submitted later than the end of the last class on the last teaching day of a term. Faculty may not grant students permission to finish their work at any later time. Exceptions to this rule may be made by the Dean.

Examinations and Announced Writtens

The date of a written test must be announced to a class at least one week in advance.

If a student's absence from an unannounced written is unexcused, she receives an F without the privilege of making it up. If her absence is excused by the Dean, she may request permission from the instructor to make up the written.

A student who feels she is unduly burdened by written tests should refer the situation to the Dean, who will arbitrate the matter.

Term and final examinations shall not exceed three hours in length.

The grade on a final examination shall not count less than 25% or more than 60% on the term grade.

Two copies of past final examinations and present course outlines will be kept on file for use by students. One of these copies will be kept in the office of the Dean of the College and the other will be kept on file in the Library.

Examination Regulations

Students are required to pledge all examinations, including "take-outs" to the effect that they have neither given nor received help.

During scheduled examinations there will be no mutilation of blue books; i.e., pages are not to be torn out or inserted.

Independent Examination System

The independent examination system affords students the convenience of scheduling exams themselves in courses where the professor chooses to offer the exam on the independent system.

Three testing sessions are offered each day during the exam period: 9:00 a.m.-12:00 noon; 2:00 p.m.-5:00 p.m.; and 7:00 p.m.-10:00 p.m. Students should pick up exams and blue books on the third floor of the Administration Building fifteen minutes before the session is scheduled to begin. Exams will be arranged in cabinets according to the division of the department offering the course. Students will purchase their blue books for 10¢ at the door and pick them up at the appropriate cabinet where the monitor will check the student's name off on the class list.

After the student has signed for her exam on a register, she will receive her blue book and exam and proceed to one of the designated rooms to write her exam. At the end of the exam period, the monitors will collect the completed exams and return them to the central office, where they will be checked in and replaced in the cabinets.

Students should watch for announcements from the Academic Policy Committee, and should volunteer for monitoring, as a great deal of work is involved in executing a system of this kind.

We feel that true learning takes place only when the student teaches herself, with faculty providing guidance, counsel and advice.

Means of Seeking Redress for Academic Grievances:

The most desirable and effective way of resolving an academic problem relating to the statements given above is for the immediately involved parties to discuss and resolve jointly their difficulties. If there is some hesitation about approaching the instructor, it is suggested that the student discuss the problem with an AID, or his or her faculty adviser, or the appropriate department chairman.

The Committee strongly urges that all possible academic problems be resolved informally between the parties involved. If, however, a dispute cannot be resolved informally, the student should have access to some official body of the College.

To this end, a Committee on Academic Grievances was established. The Committee consists of the Student Chairman of the Academic Policy Committee, the Chairman of the Appeal Board and two tenured faculty members appointed by the Academic Policy Committee for alternating two-year terms.

The Committee on Academic Grievances is charged with helping to resolve problems rising from an instructor's alleged failure to adhere to the academic responsibilities noted above. The Committee may deal with questions regarding a grade only when the grade has resulted from an alleged breach of the academic responsibilities.

Any student or adviser may inform a member of the Grievance Committee when he or she has a complaint about an instructor's teaching, testing, or grading practices, if the problem cannot be resolved by other means. It is then the Committee's prerogative to decide whether it will handle the problem or suggest another course of action. If the Committee deems it appropriate, it may refer the issue to the President of the College, who has ultimate responsibility for the resolution of academic problems. The Committee shall report its actions to the Dean of the College.

Procedure for Add/Drop:

The add/drop process is handled by the faculty and registrar. Courses may be added up until two weeks after the beginning of the term; courses must be dropped by four weeks after the beginning of the term. On the last day for adding courses students

may elect to take a course on a credit/no credit basis if they so desire.

Plagiarism

Plagiarism is a form of cheating and is therefore a violation of the Honor System. Each faculty division has formulated its own policy on plagiarism. In general, all work done for instructors should be in accordance with the methods of the instructors. When references are used in completing any work, this fact must be noted on the work. Plagiarism is defined as copying the language, structures, ideas, and thoughts of another author and passing them off as one's original work. Minimum punishment for this violation is automatic withdrawal from a course. Therefore, if a student has questions concerning what the professor requires, she should ask him to clarify his position. If a student has doubts about the source of information, she should always footnote.

Recourse for Academic Cheating

When a student is found by Honor Court to be guilty of academic cheating in connection with work done for a particular course, the student will be withdrawn (WD on transcript) from the course unless there is reason to believe that such action would be inequitable. Anyone from the student body or faculty will be allowed to call attention to such inequity, and the proper machinery will be established in connection with the Office of the Dean to consider the same.

Closing Hours for Academic Buildings

All academic buildings are locked at midnight, with the exception of the Music Listening Room and the Parsonage dark room, which are locked at all times. Keys for the Parsonage may be checked out any time between 6:00 a.m. and 11:00 p.m. at the Switchboard, and should be returned as soon as a student no longer needs it. Students who wish to enter the Science Building may also get a key from the Switchboard before 11:00 p.m., but must return it by 6:00 a.m. the following day.

Academic Marshals:

The President, with recommendations from the faculty and Class Presidents, chooses Academic Marshals each year. The honorary position is awarded on the basis of academic achievement and character, and they serve as ushers at convocation, commencement, Founder's Day and other special events.

Phi Beta Kappa:

Phi Beta Kappa is a society for the recognition of intellectual capacities well employed, especially in the acquiring of an education in the liberal arts and sciences. Founded at the College of William and Mary on December 5, 1776, the Society now boasts well over one hundred chapters. Each year, the Hollins College Chapter, Iota of Virginia, elects to membership those students who have been outstanding in scholarly achievement. Several juniors in addition to members of the senior class are initiated annually in ceremonies in March or May.

Pi Delta Phi:

Pi Delta Phi is an honorary society that recognizes achievement in the study of French literature and language. Founded at the University of California at Berkeley in 1906, the society's local chapter Eta Lambda, has been active since 1971. It has a membership of forty-five presently which includes members from the faculty and student body of Roanoke College, Virginia Western Community College, as well as Hollins. Each year in the spring, a banquet is held to induct those who are actively interested in the culture and civilization of France who have met the requirements for membership. A student must have taken at least five French courses, one of which must be in literature. She also needs to have a cumulative average of 2.8 and 3.0 in French studies.

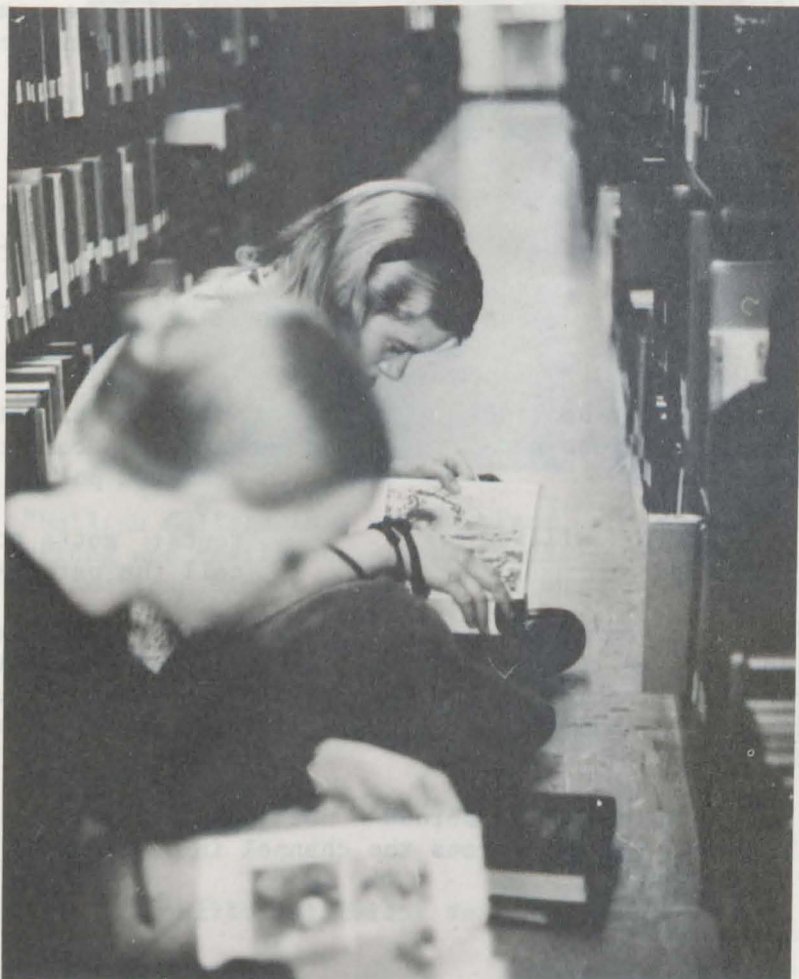
Psi Chi:

Psi Chi, an honorary society in psychology, has two major goals. It extends academic prestige to its initiates and provides a congenial climate for creative development in psychology. To be elected a member, a student does not have to be a psychology major; but must have a 3.5 average in this particular subject and a 3.4 cumulative average, and must exhibit an active

interest in psychology.

Sigma Xi:

Sigma Xi was formed by the faculty members of Division III under the auspices of the National Society of Sigma Xi. Senior majors in the Natural Sciences are elected as associate members of the honor society by the faculty. Selection is based on demonstrated academic excellence and research potential in the Natural Sciences. Sigma Xi sponsors guest speakers on campus, circulates letters in the sciences, holds monthly luncheon seminars, and encourages research efforts.



hollinslang

siberia: the parking
lot you'd walk a mile
for

guts: the
5th course

the black book: where
you go to find out what
other five events con-
flict with the one you
have scheduled

suitcase syndrome: the
monday through friday
student

freebies: try baskin-
robbins ice cream and
hickory farms

the strip: william-
son road

the crunch committee:
also known as the de-
cremental planning
committee, scaling
down committee

ha: hollins abroad - not just in paris
but now across the channel in london

sao: student activities office

the bar: the snack
bar, literary hub of
the south

gdr: green draw-
ing room where mr
& mrs hollins reside

all-nighter: the
night before a 20-
page paper is due

ac pol: constitutionally
known as the committee
on academic policy

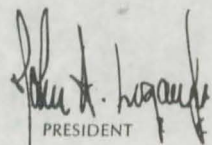
rents: gotta go
call the parents

purgatory: nowhere else
but in the basement of
the chapel will you find
entertainment, discussion
and homemade food

adminis- tration



"Hollins College is a unique place, vibrant and warm, strong and resilient. It has rendered a signal service to American higher education for one hundred thirty-two years, and its future will be no less distinguished than its past. It has been the work of many hands, and I have the utmost faith that those who guide its destinies in the years to come will act in full awareness of the responsibilities imposed by this proud heritage."


PRESIDENT
OF HOLLINS COLLEGE

ADMINISTRATION



President of the College

Dr. John A. Logan, Jr.
Office: Administration,
1st floor; ext. 6321
Hours: Monday-Friday, 8:30
a.m.-4:30 p.m.

Mr. Logan maintains an
open-door policy in re-
gard to students.

Assistant to the President

Miss Roberta Stewart
Office: Administration,
1st floor; ext. 6323
Hours: Monday-Friday, 8:30
a.m.-4:30 p.m., except
during Miss Stewart's
teaching hours.

Come to this office to ap-
ply for any of the Exchange
Programs, to schedule ex-
tracurricular events, and
to obtain accommodations
for overnight guest speakers.



Dean of the College

John P. Wheeler, Jr.
Office: Administration,
1st floor; ext. 6331
Hours: Monday-Friday,
8:30 a.m.-4:30 p.m.
Dean Wheeler, a kind of
ombudsman, carries
overall responsibility
for academics and student
services. He is Chairman
of Academic Policy.

Associate Dean for Student
Academic Affairs

David W. Holmes

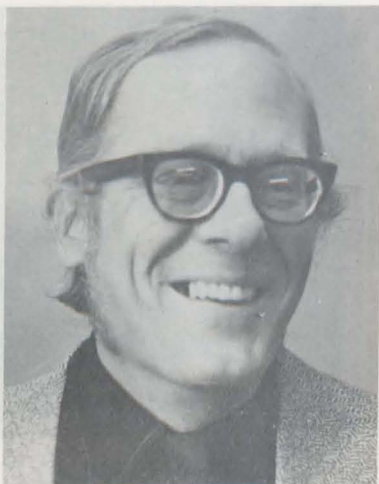
Office: Administration,

1st floor; ext. 6333

Hours: Monday-Friday,

8:30 a.m.-4:30 p.m.

Dean Holmes deals with all leaves of absence, academic leaves, leaves on probation, paper extensions, course incompletes, et al. See him if you wish to take more or less than the required number of hours.



Associate Dean for
Student Life

Baylies H. Willey

Office: Main, 1st floor;
ext. 6406

Hours: Monday-Friday,

9:00 a.m.-4:30 p.m.

Here you find a friend to help with problems of any nature. Mrs. Willey knows the answers to most questions. Living, loving, leisure, learning, is the concern of this office.



Director of Studies

Elizabeth Minnich

Office: Turner 124;

ext. 6496

Hours: Monday-Friday,

8:30 a.m.-4:30 p.m.

Mrs. Minnich serves as a resource person for the entire college in the field of academic programs. Students should go to her with ideas for new approaches to the educational system.

Director of Continuing Education.





Registrar

Margaret Eldridge
Office: Administration,
1st floor; ext. 6311
Hours: Monday-Friday,
8:30 a.m.-4:30 p.m.
See Mrs. Eldridge to de-
clare your major, add/
drop a course, get your
transcript, and to see
your academic record.

Treasurer

Channing W. Howe
Office: Administration,
basement; ext. 6341
Hours: Monday-Friday,
8:30 a.m.-4:30 p.m.
Mr. Howe manages the fi-
nancial affairs of the
college, and administra-
tive matters such as wages,
salaries, fringe benefits,
insurance, and allocation
of resources.



Director of Development

George E. Moore
Office: Main, basement;
ext. 6411
Mr. Moore is most widely
known to students as the
organizer of Parent's
Weekend. His major re-
sponsibility is as fund
raiser, obtaining money
for scholarship, develop-
ment, and maintenance of
the college. Mr. Moore
will also aid student
fundraising projects.



Director of Alumnae Relations

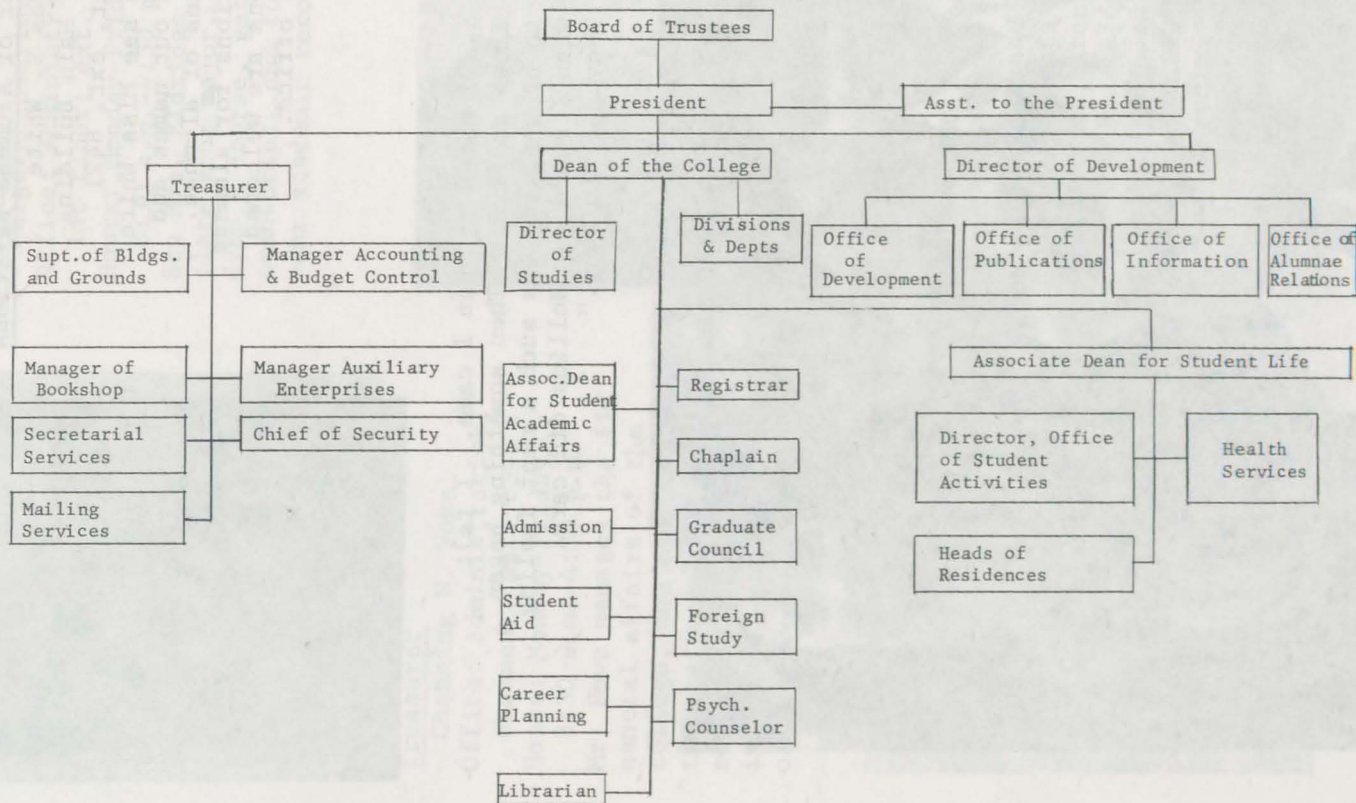
Frances S. White
Office: Main Building
basement, ext. 6421
Come to see Miss White
to find out names and
addresses of alumnae.
Suggestions for alumnae
relations are welcomed
by this office.



..."I hated it when I came. I felt
alone at first. Then something began
to happen...it was such a neat feeling
when I found out Hollins did care.
They do, you know."



ADMINISTRATIVE ORGANIZATION
HOLLINS COLLEGE
March 1974



hollins history

[From the 1901 Spinster, a part of a speech by Charles Lewis Cocke]:

"How it happened that Dr. Cocke's lot was cast in the lovely valley where Hollins Institute stands, is best told by the grand old man himself on the occasion of the school's fiftieth anniversary.

'About the year 1840, a gentleman came to Virginia from one of the northern states, probably New York, and located in this section. He was a minister of the gospel of the Baptist faith, though he held no pastorate in Virginia. He was an enthusiast on the subject of education, and had visited other sections of the south, and made unsuccessful attempts to establish schools. Finding the premises on which Hollins Institute now is situated, a deserted watering place on account of the death of the proprietor, with many unoccupied buildings, and offered for sale, he suggested the purchase of the property for educational purposes. His plan was to establish a school of high grade for both sexes, and with this in view, he organized a society for life-members, under the imposing title of "The Valley Union Education Society of Virginia" to take charge of and conduct the school. The sole condition of membership in this society was the payment of fifty dollars. It was not to be a

sectarian school but a benevolent enterprise for the general good of society. This gentleman's name was Joshua Bradley, and he was somewhat advanced in years... By general consent he was himself made principal of the Institution, and he opened the first session in 1842, with highly encouraging prospects.... Having not a single qualification for such a position, at least in this state, save that of great enthusiasm, he soon found himself embarrassed by serious troubles - his teachers rebelled, and his pupils became demoralized. So at the end of the first session, he resigned and bid a final adieu to the enfant enterprise. He left Virginia, and relocated in the state of Missouri, where he died....

On the twenty-third of June, 1846, about three o'clock in the afternoon, after five days journey from the city of Richmond, I reached the scene of my future toils. All was silent as a graveyard. The place presented the appearance of a deserted village. The walks had been obliterated by grass and weeds, the buildings and fencing were going to decay, pupils were scattered, never to return, and not one in sight for the approaching session. The only relief to these gloomy surroundings was the sulphur spring, and the natural beauties of the place, with its romantic scenery around. These were delightful and inspiring to a lowlander from their very novelty and ever-varying hues and aspects. When we began to mingle with the people, there was no cheering response to our views and plans for conducting an institution of high grade in their midst. Strange indeed that I did not lose hope and heart in the undertaking, and retraced my steps to the scenes of earlier years! But I came for a purpose. I looked the situation squarely in the face and with determined energy and hopeful spirit commenced work.

In the course of a few sessions the premises were fully occupied - both departments were full to overflowing. In the year 1851, the acting board determined to suspend the male department and open the next session for girls only. Two considerations determined the question. First, the accommodations were not adequate for both schools. Second, in all Virginia, at that time, there was not a single permanent chartered school for girls....

The session of 1852-1853 opened with good prospects, and very soon the premises were filled with bright and blooming girls, largely from country homes. It continued to prosper. The courses of study had been broadened and elevated when the change was made, and better adapted to the varied demands of female culture. And here were plain girls from country places studying Latin, higher mathematics and the philosophies, and at the same time the school was full - girls coming from all parts of Virginia. This result was startling. The people were in advance of their leaders on educational questions. The fact was made palpable to all beholders that the state was right for the higher education of women. Hence, numerous schools for girls soon spring into existence - , more than sufficient, indeed, to supply the demand. The success of this school was pointed to as evidence of the necessity, and an assurance of the success of others. Many such schools in Virginia date their origin in the sixth decade of this century. Probably the greatest work this school has ever done is the inspiration it gave to the cause of female education in Virginia, in its early history."

Mr. Cocke's devotion to Hollins is even recognized in Ripley's Believe It or Not!, believe it or not. Ripley's tells us that this noble man served as President of the college for 59 years "without receiving a cent in salary. In debt to its President by \$151,250 in 1900, the entire college was deeded to him."

But at that time, Hollins was an Institute. Under the Presidency of Cocke's daughter, Matty L., the Institute, by way of a state charter, became a College. So be it.



extra curriculum

ADA

Ada is a group of crazy people elected from the student body and faculty of Hollins College. Their activities include anything from advertising for the Bloodmobile to an annual May Day celebration. New members of Ada must be in the sophomore, junior, or senior class and must have a reputation of being an outstandingly funny person. New members are elected by a majority vote of the old members. The queen of Ada is the elected head - and what a fool she is!



Art Association

The Art Association works to stimulate and organize interest in art on campus. There are two categories of membership: Members and Fellows. All interested students are

eligible to become Members. Fellows are elected by the standing Fellows on the basis of individual merit for contributions to the literary life at Hollins, in time, originality, and effort. Second-term sophomores, juniors and seniors are eligible to become Fellows.

Athletic Association sponsors intramural and inter-colleciate sports on campus. Since all students are members of AA, the activities offered are diversified. Hollins offers varsity competition in field hockey, tennis, basketball, golf, lacrosse, riding, fencing and swimming. Students also represent Hollins in State and Regional meets and tournaments. Contingent upon student interest, intramural volleyball, basketball, softball, badminton are offered along with biking, hiking, jogging, etc. The Athletic Association Executive Board is composed of a President elected by the Student body, a Vice-President, a Secretary-Treasurer, Class Representatives, Team Captains, and the President of the Monogram Club. Any student may try-out for intercollegiate teams. Academic credit can be obtained through participation on a varsity team.



The Monogram Club of the AA is an honorary club for students involved in varsity sports. Requirements for consideration for membership are: participation in 3 varsity sports in 1 year; participation in 2 varsity sports in 2 years; participation in 1 varsity sport in 3 years. Candidates may have played on the first and second teams. (Although the tennis team competes in the fall and the spring, it counts as only one sport.) In addition to fulfilling these requirements, a student must show evidence of good sportsmanship, quality of spirit, and dedication to the athletic program.

*I'm most interested in any form of respectable activity.
incoming student, '78*

Campus Activities organizes social and service activities throughout the school year. Some of the events include the buying and selling of students' room furnishings, planning Cotillion weekend, and co-sponsoring the Christmas Bazaar. This committee also provides a service through which parents may have exam care packages delivered to their daughters. Campus Activities is composed of two elected representatives from each class and a chairman who is a sophomore, junior, or senior.



Cargoes is the student literary magazine, although it also publishes work by the faculty and graduate students. It is printed annually and attempts to bring the best creative work on campus to the attention of students here and at other colleges.

Concerned Black Students (CBS) is open to all interested members of the Hollins community. Last year, CBS sponsored a Black Happening. The exhibits in the Afro-American Center in Rathhaus are on permanent loan, and everyone is encouraged to come visit and talk.

The Hollins College Chapel Choir is composed of about 45 singers and is the main musical performing organization at Hollins. The Choir sings at Sunday evening services twice monthly and, in addition, gives several concerts on and off the campus. Its repertoire naturally emphasizes sacred music but includes lighter works as well. Auditions for prospective new members are held at the beginning of each semester and the Short Term. The audition is simple and brief. The main requirements are: suitable

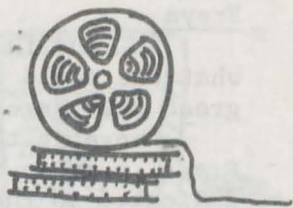


voice quality, pitch stability, plus ability to sight read music. Normally, there are places for about 15 new members, but this year there are a few more vacancies than usual.

Attendance requirements: Generally three one-hour rehearsals per week on Wednesday and Thursday evenings plus either early Tuesday or Sunday evenings. Of course, concerts and dress rehearsals are required attendance. Five unexcused cuts are allowed per semester.

The members of the Choir are dedicated to making music. Our recipe involves dedication and hard work with a dash or two of fun sprinkled throughout the year. 'Fun' constitutes parties given for any number of reasons (new members, the conductor's birthday, entertaining a male choir), Christmas caroling and the spontaneous humor in rehearsals, to mention a few good times. We would like to encourage everyone to tryout. We'll look forward to welcoming you as a new member.

Cinema Society tries to provide something for everyone from the most casual entertainment-seeker to the most serious cinephile. The films come from countries all over the globe and span the spectrum from Bugs Bunny to Bergman. Frequently, the serious films are preceded by brief talks by guest speakers and/or followed by open discussions. Films are shown both on week-nights and week-ends. A small admission price is charged for most films in



order to help cover film-rental costs. However, individual memberships (not transferable) can be purchased by the year or by the semester. For anyone planning to attend more than a very few films, a membership provides a substantial saving as it covers the admission price of all Cinema Society functions, including both regularly scheduled films and special events. Some examples of special events are: any film shown by a department or another society, toward the rental of which Cinema Society has contributed funds; any guest speaker similarly funded; plus members-only screenings of special films in both 16 and 8 millimeter. Films

and membership are open to anyone, whether a member of the Hollins community or not. For complete information regarding the schedule of events and the price of admission or membership, wait for the fall announcement.



Hollins College Drama Association presents several plays and workshops each year, and encourages interest in all phases of theatrical endeavor. At present the Association has 30 members whose interests range from acting and directing to design and technical production work. In the past "D.A."

has taken an active part in the presentation of many Orchesis performances, and presented Anton Chekhov's "The Cherry Orchard" and "Fashion!; or, Life in New York". To become a member, a student must exhibit a substantial interest in the theatre.

Freya

"...But in the discrepancy that falls between what one could be and what one is, there lies the great challenge."

Above is the motto of Freya, a group of students dedicated to the principle that concern for the community is a creative and active force. As a symbol, Freya reflects the ideals of the college: learning, independence, creativity, positive commitment, progress. Freya has been in existence at Hollins since 1903. The organization has changed over the years as much as Hollins itself has changed. Freya members remain anonymous in order to achieve a collective character, and to avoid any possible association of the ideals of the group with any particular individual. The anonymity gives the group



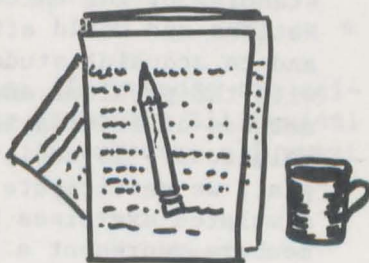
the freedom to function without the stigma of political, social, academic, or personal labels; it also allows the organization to utilize fully the individuality of each of its members. Also, Freya deals with requests for emergency funds. The fund is designed to take care of medical problems, academic needs, and emergency transportation. Any student may apply for funds through Dean Willey, Dr. Holland, Miss Ferguson, or Dean Holmes, who will present the written request to the Chairman of Freya.



The General Speakers Fund is supported by donations from the SGA budget and the College, totalling \$5000.00. A joint committee composed of students, faculty, and administrators is in charge of the program which attempts to bring speakers who will be of interest to the entire community.

Grapheon, the campus literary society, sets up programs of interest to the entire campus. Each year, with the Department of English, it sponsors an interesting teas and readings. There are two catagories of membership: Members and Fellows. All interested students are eligible to become Members.

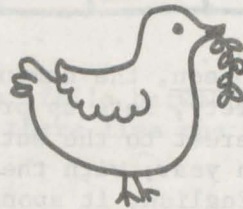
Fellows are elected by the standing Fellows on the basis of individual merit for contributions to the literary life at Hollins, in time, originality, and effort. Second-term sophomores, juniors and seniors are eligible to become Fellows.





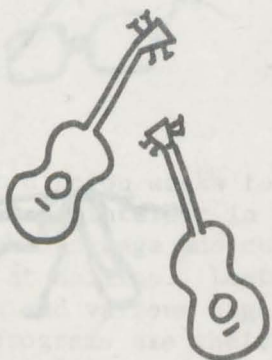
HC (Hollins Columns) is the campus feature magazine. In past years it has uncovered and pursued the streaking issue, illuminated the energy crisis, and kept abreast of feminist news. And it accomplishes this phenomenal work from the HC office high atop abrosial Rathhaus. Published three times a year, it welcomes all students as staff members, contributors, and hecklers.

The Hollins International Relations Association (HIRA) brings together students of diverse majors and backgrounds, who have a common interest in human relations, political relations, and world affairs. Its main purpose is to create and achieve a better understanding of the United Nations and world affairs, and to acquaint students with the problems and methods of international relations. To achieve this goal, we participate in simulated exercises known as Model UN's, where the members represent a foreign country as if they were the real delegates from that country.



In past years, the organization has been known as the Hollins Model Security Council because our main activity was a Model Security Council which we have hosted for the past ten years. However, since last year, the organization sent students as delegates, representing such countries as Yugoslavia, Kenya, Austria, and Panama, to conferences at Vanderbilt, Georgetown, University of Pennsylvania, Princeton, and Harvard. Thus, a change in the club's name seemed appropriate. The Hollins Security Council will be held this year on March 6-10, 1975.

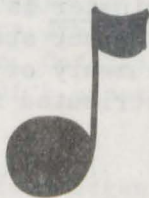
Participation in HIRA activities can be tailored to fit your needs and interests and can consist of helping to organize our conference, research foreign policy, and participate as a delegate to the conferences we will attend this year.



Hollypoofs is a freshman singing group composed of approximately 10 people. The members choose their own music, practice as often as they wish, and schedule their own performances. Traditionally the group is asked to sing Parent's weekend and at Freshman Follies. New Hollypoofs are chosen by old members. The kind of group it turns out to be depends on the amount of time and energy devoted to it...lots of fun.

Hollins Index ... form your own opinion, you're reading it.

Hollins Music Association has as its purpose the stimulation of musical interest by promoting all musical activities at Hollins College. It supports all guest artists, faculty and student concerts on campus, and the concert series in Roanoke. The Music Association sponsors other projects supplementing the program of the Music Department. Traditionally, the Association provides receptions after guest and faculty recitals which enable students to meet the performers. Other planned activities for the year include exchange recitals with other schools, publicity and arrangement of transportation to musical



events in the Roanoke area, and occasional informal meetings of music faculty and students to discuss various musical topics of interest.

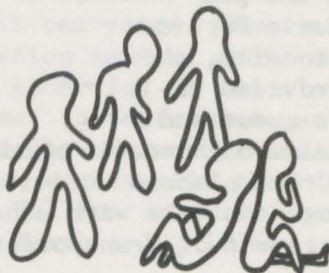
The membership of the Music Association includes all music majors, choir members and interested applied music students. Non-music students who show a special interest in the Association are also welcome to join.

Orchesis attempts to introduce modern dance and experimental movement into the Hollins Community. Two productions usually held each year as well as any number of impromptu demonstrations of grace and/or daring. Auditions are held at the beginning of each semester. Apprentices are accepted on the basis of interest, talent, creativity and stamina.



The Quadrangle, the Hollins College newspaper, is published bi-monthly. The staff prints any news of importance to the community. Help and information are always welcome.

The Spinster is the yearbook publication. Produced by a student staff, the book consists of a photographic summary of the year and a student directory. It is distributed in the spring.

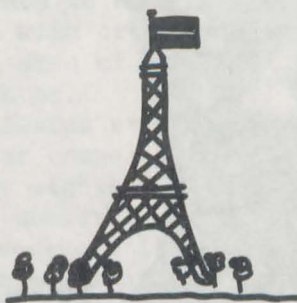


Sports Stuff in addition to the athletic equipment available in the Gym, may be checked out of the SGA office in Turner. Two sleeping bags, frisbees, footballs, kickballs, and volleyball sets.



Symposium is a scholarly magazine composed of papers submitted by the undergraduate students. Published yearly, it is edited by a student-faculty board.

Trait d'Union seeks to stimulate interest in the French language and culture at Hollins. Lectures, films and various highlighting programs are their yearly activities. A French House is open on campus to all students interested in living there.



Undertones is a small choral ensemble of 8-12 members from all four classes. The music sung each year is left to the discretion of the group but the trend has been toward Old English Madrigals. Tryouts are held in the fall. If you are interested, contact an officer in the organization. The only requirements are a willingness to work (2 hours practice a week) and the love of singing coupled with the ability to blend with other members of the group. Concerts are given in the fall, at Christmas, Parent's Weekend, Cotillion, and often in the spring in conjunction with other singing groups.

Ye Merrie Masquers is an honorary drama organization. Membership is by invitation and is extended to students who are outstanding in at least one area of the theatre and who have shown a working knowledge in other areas of the theatre.



This year: Hollins

Religious Life Association

All Hollins students are members of the Religious Life Association (RLA). For this reason, RLA activities are varied and their format very flexible. In offering a wide range of programs, RLA hopes to satisfy the ever changing interests and needs of the entire community. These programs consist of four divisions encompassing the different aspects of each individual's religion, whether it be people-oriented or God-oriented. These divisions are: Study, Worship, Funds, and Service.

Study programs include retreats, lectures, demonstrations, films, and forums. Often these have been in the form of series. Topics have ranged from Religious Denominationalism to Communes to Human Sexuality to American Indian Life. Anyone with creative energy wanting to investigate a special area of interest should contact the Study Coordinator.

The Worship Committee coordinates student worship both formal and informal. Regular chapel services are scheduled on Wednesday and Sunday nights. Wednesday nights include students, faculty members, musical programs, and occasionally outside speakers in short (limited to twenty minutes), informal presentations. This is a good place to express a view or stimulate a discussion. Sunday services involve eminent religious leaders of various denominations in both traditional and experimental programs. Often the Chapel Choir participates in the service. Other weekly services are the Wednesday afternoon Catholic Celebration of Mass and Thursday afternoon Episcopal Communion. In addition to these, Friends Meetings and special vespers are scheduled at various times. Informal Bible studies and fellowship groups meet throughout the year. If a student wishes to attend local churches or synagogues for services, rides can be arranged through the Chapel office.

Funds activities include White Gift, Golden Rule Dinner, two Red Cross Bloodmobiles, clothing drives, and book drives. Anyone wishing to solicit for a charity should work through the Funds Coordinator. The Funds Coordinator, working with a committee, decides where the monthly Chapel offerings will be sent. Last winter, the Funds Committee established an emergency relief fund for the working committee of Hollins.

Service encompasses a wide variety of activities and enables participants to become better acquainted with the needs of the Roanoke area. Some of the Service programs have included work with tutoring projects in downtown Roanoke, nursing homes, children of migrant workers, the Veterans Hospital, Sisters All Working Together (SALT), Girl Scouts, SPCA, and Offender Aid and Restoration. (Faculty members may sponsor a student's project for credit.) Service also sponsors a Sunday school for faculty children. If a student has a special interest or ability, she can put it to use through the RLA Service Coordinator.

RLA's direction is determined by a committee of elected student representatives and faculty members. Specific programs are coordinated through the RLA cabinet, which consists of the appointed project coordinators as well as the elected officers. RLA often co-sponsors activities with other campus organizations, and does work outside the four basic categories. For example, each year, RLA holds a special conference that brings outstanding individuals to share their lives with the community. Usually these conferences last for at least a weekend and involve the entire campus.

During the year, RLA initiates different social activities. On Friday and Saturday nights, RLA sponsors a coffee house in the basement of the Chapel. Known as Purgatory, it brings a variety of entertainment to the college. It is a good place to find fun, food, and fellowship on the weekend. This room is also available during the week for meetings, discussion groups, movies, etc.

The Religious Life Association is active and at work in many areas. It offers something for you. If you are interested in any of the activities mentioned, please call the Chapel Office (ext. 6665) or any of the Committee Coordinators.



for \$0

you

can

go up the duPont Chapel Bell Tower; see Carvin's Cove under microscope for personal enjoyment, not necessarily biology; listen to some of the fine music available in the Presser Music Listening Library; visit the tropical worlds of the two campus greenhouses (Science Building and behind the Hill Houses); explore new heights of peak experience on the hammock in front of French House; go swimming inside and out; communicate with the animals in the barn; check out the children's book section in the library as well as some of the oversized books; learn the name of every tree on front quad; attend a college legislature meeting; pay your respects to the cemetery (see Hollins from a new level); examine the rare book room in the library; watch Mr. Cadd in the upholstery shop; visit the inner workings of the kitchen; birdwatch with the birdwatchers (need a pair of binoculars, black); play softball in the spring; and, laugh.

*Joy is
feelings free*

governance

Honor and Community Trust

Choosing to be a member of the Hollins Community involves a decision that reaches deeper than the written contract. Implicit in the community bond are basic standards of honor and trust. They are embodied in the Honor and Community Trust systems: Honor Court and Campus Life Committee. Under the Honor System, the basic integrity of each student is respected and expected. The Campus Life Committee preserves the spirit of the Community Trust which is founded on cooperation and responsibility. The vitality and preservation of these structures, however, depend solely upon the spirit of each individual within the Hollins Community.

Action is imperative. Every student is expected to act upon any violation of the Honor and Community Trust Systems. Lying, cheating, and stealing, are violations of the Honor Court, and are defined as follows:

- 1) Lying includes intent to deceive, covers all official statements made to administrative officials, a member of the faculty, or any student.
- 2) Cheating includes the giving or receiving of any unauthorized aid on any form of academic work. Plagiarism is defined as copying the language, structure, ideas,

and thoughts of another author and passing it off the same as one's original work.

- 3) Stealing includes the taking of personal or institutional property without the consent of the owner. Also it includes obtaining money under false pretenses.

Honor Court, then deals with cases of lying, cheating, and stealing. Campus Life Committee deals with social infractions (i.e., parietals) within the community. Each student has the responsibility to take action within the community; she has the right to report cases to the appropriate courts.

PEANUTS



By Charles M. Schulz



SGA Budget for 1974-75

<u>Organization</u>	<u>1974-75 Budget</u>
Athletic Association	\$1800.00
Campus Activities	1500.00
Cargoes	1200.00
Choir	700.00
Cinema Society	775.00
Concerned Black Students	200.00
Drama Association	1200.00
Freya	100.00
General Speakers Fund	3000.00
Grapheon	260.00
Hollins Columns	1400.00
International Relations Council	500.00
Music Association	150.00
Orchesis	600.00
Quadrangle	3000.00
Religious Life Association	1500.00
SGA Short Term Scholarship	2000.00
Spinster	<u>8500.00</u>
Sub-total	\$28035.00
Student Government Association	
Index	1200.00
Orientation	<u>100.00</u>
	\$1300.00
Innovative Fund (IF)	<u>\$2265.00</u>
Total	\$31600.00
	<u>Dues</u>
Resident Students	\$40.00
Day Students	20.00
Hollins Abroaders	25.00

Article I. Purpose

The purpose of the Student Government Association is to provide a means by which students can consider issues, formulate policy, and carry out programs in areas of student and community concern. Further, the Association seeks to provide the student body with a flexible framework for self-governance and to stand as a guardian of student rights. Recognizing that students must accept responsibility in a dynamic educational system, the Association, therefore, seeks to provide extended channels of communication, increased areas of cooperation, a varied offering of co-curricular programs, and a greater acceptance of shared community responsibility between faculty, administration, and students. All Student Government programs and actions are subject to the ultimate authority of the Board of Trustees.

Article II. Membership

All undergraduate students of Hollins College shall be members of the Student Government Association with all rights, privileges, and obligations thereof. All members of the Student Government Association are required to sign the Hollins Honor Pledge and to pay Student Government Association dues. They shall be responsible for knowledge of all Student Government regulations and of all action taken at the meetings of the Student Senate.

Article III. OrganizationSection 1 - Officers

A. Nominations. Any student may designate any member of the Student Government Association or herself as a nominee for election to an all-campus office. Each nomination must be signed by the nominee and must be presented in writing to the Secretary of the Association.

B. Elections. All regular elections shall be held before May 1. A majority of the body which will be represented will comprise a quorum with a majority vote required. The Secretary of the Association will supervise the all-campus and class elections according to a plan approved by the Coordinating Council. All officers of the Association shall serve for a term of one year or until such time as either they are re-elected, their successors are installed, or they are recalled. All class officers or representatives shall serve from September through May. If a vacancy occurs before the end of the term of office, the President of the Association, with the approval of the Coordinating Council, shall make a temporary appointment until an election can be held. Campaigning shall be permitted in the residence halls.

C. Duties.

1. The President of the Association shall
 - serve as a member of the College Legislature, the Coordinating Council, and the Student Senate
 - be Chairman of the Coordinating Council
 - coordinate the activities of the Orientation Chairman, Treasurer, and Secretary of the Association
 - serve on the Committee Advisory to the President
 - serve as student liaison to the Board of Trustees (effective '74-'75)
 - be an ex-officio member of all student committees
 - perform all other duties usually pertaining to the office of the President
2. The Vice-President for Extracurricular Affairs shall
 - serve as a member of the College Legislature, Coordinating Council, and Student Senate
 - initiate and organize extracurricular programs for the members of the Student Government Association
 - coordinate those organizations within the Student

Government Association which involve extracurricular activities including the Campus Activities Committee, Religious Life Committee, The Concerned Black Students, the Athletic Association, the film associations, the Spinster, the Quadrangle, and the Hollins Columns.
-be chairman of the Student Senate

3. The Vice-President for Academic Affairs shall
 - serve as a member of the College Legislature, Coordinating Council, and Student Senate
 - conduct elections for student representatives from departments and divisions
 - coordinate those organizations within the SGA which involve academic interests including Student Academic Policy, General Speakers' Fund, Symposium, Cargoes, Academic Clubs and Divisional and Departmental representatives
 - serve as ex-officio member of Academic Policy
 - serve as chairman of a council composed of the divisional and departmental representatives which will undertake projects to promote student academic interests
 - serve as Chairman of the Short Term Scholarship Committee
4. The Secretary of the Association shall
 - be a member of the Student Senate and Coordinating Council
 - supervise the activities of the Student Index Committee and Publicity Committee
 - serve as correspondent with members of the SGA who are on exchange or foreign study programs
 - perform all other duties usually pertaining to the office of Secretary
5. The Treasurer of the Association shall
 - be a member of the Student Senate and Coordinating Council
 - be a member of the Short Term Scholarship Committee
 - collect all revenue of the Association and have the power to deny all privileges of membership in the Student Government Association to any student who has not paid her dues
 - serve as Chairman of the Budget Committee
 - coordinate the activities of the student auditor and student business committee
 - serve as principal financial agent for the Association and distribute funds in accordance with the budget approved by the Student Senate
 - receive all written requests for extra budgetary allotments of Student Government Funds exceeding twenty dollars (\$20). Such allotments shall be granted upon a majority vote of the Coordinating Council
6. The Chairman of Honor Court shall
 - be a member of the College Legislature, the Student Senate, and the Coordinating Council
 - call and preside at all meetings of Honor Court
 - be responsible for introducing new students to the Honor System and supervising the signing of the Pledge
 - be responsible for guaranteeing student rights with regard to due process during all Honor Court proceedings
 - be responsible for insuring that, in her absence, an acting Honor Court Chairman is chosen and that this appointment is conveyed to the SGA President and the Associate Dean for Student Life
 - be responsible for insuring that a majority of the Court is on campus until the end of the exam periods
7. The Chairman of the Campus Life Committee shall
 - live in college housing
 - serve as a member of the Coordinating Council, the College Legislature, and the Student Senate
 - call and preside over all meeting of the Committee
 - insure that the dormitories elect their Dormitory Life Committees during the first three weeks of the fall term
8. The Chairman of Student Academic Policy shall

- serve as a member of the College Legislature and the Coordinating Council and the Student Senate
 - serve on the Academic Policy Committee
 - call and preside over all meetings of the Student Academic Policy Committee
 - be in charge of the independent exam system, the publication of the Course Critique, and the course description supplement
9. The Chairman of the Religious Life Association shall
 - serve on the Student Senate and the Coordinating Council
 - serve as Chairman of all the activities of the Religious Life Association
 - serve on the Religious Life Committee
 10. The Chairman of Campus Activities shall
 - serve on the Student Senate and the Coordinating Council
 - serve as Chairman of all the activities of the Campus Activities Committee
 11. The Chairman of the General Speakers Committee shall
 - select the student members of the Committee
 - call and preside over the meetings of the Committee
 - administer the General Speakers' Fund in accordance with the decisions of the committee
 12. The Chairman of Orientation shall
 - coordinate the orientation program in the fall and at the beginning of second semester with the President of the Student Government Association and the Deans of the College
 13. The Chairman of the Athletic Association shall
 - coordinate activities for intra-mural athletics

D. Recall. The initiation of procedure for removal from office by recall for neglect of duty by any Student Government Association officer may be made by submitting a written petition signed by ten percent of the body which elected her to the Secretary of the Association. The Coordinating Council will review the reasons for such actions. The officer being considered for recall may defend her position either through a forum of that body which elected her or through a written statement distributed to the members of that body. If two thirds of the body which she represents votes for recall, the officer will immediately be removed from office.

Section 2 - Meetings

A. The Coordinating Council will meet at least bi-monthly. Other meetings will be called at the discretion of the chairman.

B. Two-thirds of the members of an organ of the SGA, with the exception of the Honor Court, constitute a quorum.

Section 3 - Organs of the Student Government Association

A. Coordinating Council

1. Functions. The Coordinating Council shall be vested with executive powers of the Association. The executive branch shall have the power and responsibility to coordinate the activities within the Association, and among the Association, the Faculty, and the Administration; to consider amendments to this Constitution presented in writing before they are offered to the Association; to review and approve the Constitution of every existing and future campus organization as a prerequisite for SGA financial allotments; and to perform any other executive duty necessary to carry out the powers and responsibilities assigned or assumed. It shall have the responsibility to create ad hoc committees or work as a committee of the whole in order to best research, organize, and promote legislation. The Coordinating Council shall appoint delegates to conferences dealing with matters pertaining to student government. It shall suggest nominees for Chief Marshal and the other Academic Marshals to the Administration.

2. Membership. The Coordinating Council shall be composed of the following:

The President of SGA
 The Treasurer of SGA
 The Chairman of Honor Court
 The Chairman of the Campus Life Committee
 The Chairman of the Student Academic Policy
 The Chairman of the Religious Life Association
 The Chairman of Campus Activities
 The Vice-Presidents of SGA
 The Secretary of SGA
 The four Class Presidents
 The Quadrangle and Hollins Columns Editors shall serve as non-voting members

3. Committees.

a. The Index Committee shall edit and publish the Hollins Index. The Chairman of this Committee and the members of the Committee shall be chosen by the Coordinating Council. The Secretary of the Association will coordinate the work of this Committee.

b. The Publicity Committee. The Publicity Committee shall coordinate and display all publicity for the Student Government Association. The Chairman of the Publicity Committee shall be appointed by the Chairman of the Coordinating Council with the approval of the Coordinating Council. Members of the Committee shall be appointed by the Chairman of the Committee with the approval of the Chairman of the Coordinating Council. The Secretary of SGA will coordinate the work of this Committee.

c. Orientation Committee. The Committee shall plan and supervise, in conjunction with the faculty and the administration, the freshman and transfer orientation program. The Chairman, who shall be elected by the general Association, shall appoint the Committee members subject to the approval of the Coordinating Council.

B. College Legislature

1. Function. The College Legislature is the legislative body of the Community Government and consists of faculty, administration, alumnae, and students. The principal responsibility of the College Legislature is the formulation and implementation of academic policy. Although always subject to review by the Board of Trustees, the College Legislature prescribes requirements for admission, courses of study, conditions for graduation, and procedures for the conduct of academic work.

2. Membership. All teaching members of the faculty whose appointments are for half-time or greater, administrative personnel whose membership the President deems essential to the fulfillment of their duties, two members of the Alumnae Association and student representatives are members of the College Legislature. Students comprise one-fourth of the total membership, and the Student Government Association representatives shall be elected according to the following distribution:

- a. Student Government Association Officers - 5
 - President
 - Vice President for Extracurricular Affairs
 - Vice President for Academic Affairs
 - Honor Court Chairman
 - Campus Life Chairman
- b. Student Members of the Committee Advisory (excluding SGA President)-7
- c. Student Members of Academic Policy Committee (including Student Academic Policy Chairman) - 7
- d. Resident Units - 10

Apartments	Randolph
East	Hill Houses
West	Starkie
Main	Day Students
Tinker	Exchange Students

The Vice President of the Junior Class shall serve as the Freshman representative to the Committee Advisory and the Secretary of the SGA shall serve as the Freshman representative to Academic Policy until the Freshmen representatives are elected. If any additions or deletions are required, the procedure will be as follows: if the number is decreased by one, the Exchange Student Representative will be removed from the roll. Any further changes shall be handled by the Coordinating Council.

3. Committees of the College Legislature.

a. Committee on Academic Policy.

1) Function. The Committee on Academic Policy shall consider matters of general educational policy and make recommendations to the faculty; it shall recommend to the President possible extensions of academic work, establishment of new departments, essential changes in existing departments, and relations among departments; and it shall recommend to the faculty the introduction of new courses and extensive revisions of existing courses.

2) Membership. The student members of this committee shall be two seniors, two juniors, two sophomores and one freshman, all elected at-large by their respective classes. The Chairman of Student Academic Policy will be elected by the entire Association prior to the class elections; representation from the class in which she is in will be decreased by one.

b. Committee Advisory to the President.

1) Function. The Committee Advisory to the President shall advise the President on administrative decisions affecting faculty and students, social regulations, and any other matters of faculty and student welfare. Also, the Committee receives advice from and discusses policy changes with the administration. The faculty members who are on tenure shall alone advise the President on specific questions of tenure and appointment.

2) Membership. The student members of this committee shall be the President of the Student Government Association, two Seniors, two Juniors, two Sophomores, and one Freshman, elected at-large by their respective classes. The members shall serve from September through May.

c. Committee on Committees.

1) Function. The Committee on Committees nominates candidates for the standing committees of the faculty and for such special committees as requested. Also, the Committee shall consider policies relating to the committee structure of the College.

2) Membership. The student members of this Committee shall be the Vice President for Student Academic Affairs, the Secretary of the Student Government Association and the Vice Presidents of the Junior, Sophomore, and Senior classes.

d. Committee on Admission.

1) Function. The Committee on Admission shall consider undergraduate candidates for admission to the College and shall exercise general oversight of the policies necessary to that purpose. Individual cases shall be considered only by the faculty members of the Committee.

2) Membership. The student members of this Committee shall be elected at-large, one from each class.

e. Committee on the Library.

1) Function. The Committee on the Library serves as a liaison between the faculty and the Library staff. It shall consider and recommend to the Library staff, policies as they pertain to the academic work of the College and it will apportion among the several departments appropriations for books and periodicals.

2) Membership. The student members of this committee shall be elected, one from each academic division.

f. Committee on Financial Aid.

1) Function. This Committee shall receive and consider applications for financial aid, and after consultation with heads of departments and faculty members who know the applicants, shall make awards. In addition, it shall oversee policies in this regard. Individual cases shall be considered only by the faculty members of this Committee.

2) Membership. The student members shall be elected at-large, one from the Junior, Sophomore, and Freshman classes. The Vice President of the Junior Class shall serve until the Freshman representative is elected.

g. Committee on the Constitution.

1) Function. The Committee on the Constitution shall keep in current condition the articles of government, the lists of the standing committees of the community, and the rules and by-laws of the Legislature.

2) Membership. The student members of this committee shall be the Appeal Board Chairman, the Senior Class representative to Appeal Board, and the Junior Class representative to Appeal Board.

h. The Religious Life Committee.

1) Function. The Religious Life Committee shall consider all phases of the religious life of the College, shall advise the President and work

with the Chaplain in developing the Chapel programs, and shall serve as a channel of communication between the faculty and the student religious leadership.

2) Membership. The student members shall be the Chairman of RLA, the Vice-Chairman of RLA, the Secretary-Treasurer of RLA, and a member from each class elected at-large.

j. Committee on Conference with the Trustees.

1) Function. This Committee shall promote mutual understanding and cooperation between the faculty and the Board of Trustees, and to that end, shall consider questions of an educational character or any other questions affecting the general welfare of the College.

k. The Graduate Council.

1) Function. The Graduate Council shall supervise the administration of the graduate programs including the admission of students, the recommendation of candidates for graduate degrees, and the general graduate program.

2) Membership. No undergraduate members are on this Committee.

C. Student Senate

1. Function. All legislative powers of the Association shall be vested in the Student Senate. It shall be its duty to consider all matters presented to it by the Coordinating Council or a member of the student body.

2. Legislative authority and procedure for overriding a veto. The legislative powers shall extend to all matters concerning student social life and budgetary affairs within the control and responsibility of the Association. Legislation passed must be approved or vetoed by the President of the College within two weeks of his receipt of the legislation. Social legislation approved by the President shall become effective at the time stipulated by the Legislature. Legislation vetoed by the President shall be accompanied by a written or oral statement concerning his decision. Any vetoed legislation may be reconsidered by the Senate 90 days (summer included) following the veto. If such legislation is passed by three-fourths of the members of the Student Senate, it shall be returned to the President of the College. If the legislation is vetoed again, it may be reconsidered by the Senate in the next academic year. If the legislation is passed again by three-fourths of the members of the Student Senate, it shall become law.

3. Organization.

a. Membership. The Student Senate shall be composed of the Student members of the College Legislature and the four remaining SGA officers who are members of the Coordinating Council: this is, the Secretary, the Treasurer, the Chairman of RLA, and the Chairman of Campus Activities.

b. Officers.

1) The Chairman of the Student Senate, the Vice-President for Extracurricular Affairs, shall call and preside at all meetings. She shall make all those appointments indicated in the Constitution and shall establish any committees deemed necessary by the Student Senate.

2) The Vice-Chairman of the Student Senate shall be elected by the Student Senate and shall assume the duties of the Chairman in the absence of the Chairman. She shall be in charge of communicating the agenda to the Senators. Also, she shall be responsible for recording all petitions and bills presented to the Student Senate and keeping the minutes.

3) The Parliamentarian and the Student Auditor will be appointed by the Chairman of the Student Senate, subject to the approval of the Student Senate.

c. Meetings. Meetings shall be called and chaired by the Chairman. A legislative meeting may also be called at any time upon petition of one hundred members of the student body. Two-thirds of the Student Senate comprise a quorum and the decisions shall be by a majority vote.

d. Referenda. A referendum shall be sponsored by the Student Senate on any matter considered by the Senate upon written request of ten percent of the membership of the General Association or a majority vote of the Student Senate. If the request is for a binding referendum, either two-thirds of the Association must vote in agreement with it, or a majority vote of the Association and a majority vote of the Student Senate must support it.

e. Committees of the Student Senate.

1) Student Academic Policy. The Student Academic Policy Committee shall be composed of the Chairman of Student Academic Policy, those remaining student members of the Academic Policy Committee, and any student appointed by the Chairman and approved by the Student Senate. The Committee shall deal with all matters concerning student academic life, shall administer the independent exam

system, shall publish the Course Critique and course description supplement. The members shall remain on campus until the end of the exam period.

2) Ad Hoc Committees can be appointed at the discretion of the Senate.

D. Class Organization. The student body shall be divided into four classes: freshman, sophomore, junior, and senior. Membership in the classes shall be determined by the year in which the student will be graduated. The officers of the classes serve to promote the interests and activities of their class. There shall be at least two elected officers in every class. These shall be a President and a Vice-President. Class representatives to the Honor Court, Campus Activities, Athletic Association, the Religious Life Association, Academic Policy, Committee Advisory to the President, Appeal Board, Committee on Admission, and the Committee on Financial Aid shall also be elected in the spring of each year according to a plan submitted by the class presidents to the Coordinating Council. The Vice-President of the Junior Class shall serve as President of the Freshman Class until elections for that class can be held no later than the first week in November.

E. Dormitory Organization. The organization of the dormitory consists of the Dormitory Presidents who are under the direction of the Campus Life Committee Chairman. See Article IV, Section 3, B.

F. The Judicial Branch. The Judicial Branch consists of the Honor Court and the Campus Life Committee. See Article IV.

Article IV. Honor and Community Trust System

Section 1 - Purpose

The Student Government Association strives to instill honor and trust as the basis of community life. When violations do occur, they are adjudicated by the Judicial Branch which is composed of Honor Court and the Campus Life Committee. Lying, cheating, and stealing are violations of the Honor System and are dealt with by Honor Court. Infractions of the regulations of the Student Government Association and of the College are breaches of the Community Trust System and are dealt with by the Campus Life Committee. The Honor and Community Trust System serves the entire Association; every member of the SGA is bound by the Hollins pledge which she signs within her first six weeks at Hollins. The signing of the pledge only indicates a symbolic support of a commitment previously made when the student entered Hollins. Every student is bound by the pledge upon her arrival. It is this total commitment which makes the Hollins College community one of honor and trust. Every student has the right to report any violation to the appropriate court.

Section 2 - Honor Pledge

The basis of life at Hollins is honor and trust. I, as a student pledge to conduct myself in an honorable and trustworthy manner and to abide by the rules of the College. The court system is set up to enforce the rules, that is, to deal with all matters of conduct bearing on honor and community trust. Honor Court handles breaches of honor: lying, cheating, and stealing. Campus life handles violations of community trust: social regulations and security measures. I understand that my responsibility to the Honor and Community Trust System is as follows when an Honor Offense, Security Violation, and Social Violations occur.

A student is expected to:

- a) report herself to the proper court
- b) ask another to report herself for a violation
- c) report the violation to the proper court if the student who is asked to report herself does not do so
- d) handle the violation with the assistance of a College Administrator, AID, or other appropriate person.

I, _____, place myself under the Honor and Community Trust System of Hollins College. I understand that a plea of ignorance will not excuse me in this matter.

Section 3 - Judicial Powers

All cases involving violation or the charge of violation of a national, state or local law, as well as any case resulting from problems of health, will be dealt with exclusively by the Administration.

Section 4 - Organization

A. Honor Court

1. Composition. The members of Honor Court shall be a Chairman and two representatives from each class. The Chairman shall be elected by the Association and the Vice-Chairman and Secretary shall be elected by the members of the Court. Substitute members shall be the first alternates in the second slate election of Honor Court. The members shall remain on campus until the end of each examination period.

2. Proceedings

a) Reporting a violation. Any member of the faculty, administration, staff or student body may report a student for an honor offense to a member of the Court or the Chairman. If the accused has not reported herself, the Chairman shall notify her in writing at least twenty-four hours before the commencement of the hearing of both the charges against her, and the possible penalties which could result from conviction.

b) Rights of the Accused Student

1. The student accused of an honor offense must be informed in writing of the charge at least twenty-four hours before she is asked to appear before the Court. A statement of the range of possible penalties shall be provided.

2. The accused has the right to be present during the presentation of all the evidence pertaining to the case.

3. The accused has the right to cross-examine all the witnesses called by the Court and to summon any witnesses for her own defense.

4. The accused may choose an advisor from the Association, the faculty, the administration, or staff, with exceptions of the Deans and members of the office of the President of the College.

5. The accused shall present her case and may call both material and character witnesses. Material witnesses shall be limited to first hand information, substantial opinions, and relevant facts. Heresay reports and unsupported opinions shall not be admissible. Character witnesses shall testify only to the character and reputation of the accused student.

6. If the accused chooses not to be present, prior to her own testimony, she shall be furnished with a summary of the testimony of the material witnesses, and the material evidence, and the identity of the witnesses.

c) Records. A permanent, confidential file of written reports shall be kept by Honor Court. In addition, all hearings shall be tape recorded and all tapes must be kept secure, and erased at the graduation date of the accused student. Copies of the decision shall go to the offender and to the President and to the Dean of the College. The reason for each decision and full evidence in each case shall be announced to the student body with names withheld. A yearly report shall be presented each Fall to the Student Senate and the Coordinating Council by the Chairman of Honor Court.

d) Decisions and Penalties. After the entire Court has discussed the case, a three-fourths vote of the Court shall be required to determine the guilt of the accused. The Chairman of the Court shall not vote except in the case of a tie. The Court shall then reach a decision on a penalty. A prior Honor Court record of a student may have a bearing on the court decision of penalty. A three-fourths vote shall be required for a decision except when the penalty is suspension or expulsion, in which case a unanimous vote of the Court is required. The Chairman shall notify the accused of the decision of the judicial body as soon as possible. If the student is found guilty, the Chairman shall inform her of the penalty and explain the decision fully. The student must be given a written statement of her penalty. Sentences of suspension or expulsion shall be signed by the President of the College upon their presentation by the Court. The student who is suspended or expelled may not return to Hollins without the permission of the Dean of the College. No case shall be discussed outside the meetings of the Court until after a decision has been reached. Then the Court may answer questions concerning the case if it deems it advisable.

e) Penalties. The following are among the sanctions which may be imposed upon the students: admonition, warning, censure, fine, restitution, disciplinary probation, suspension, expulsion.

f) Advisor to the Court. The members of Honor Court shall appoint one faculty member to serve as the court's advisor for a three year term.

B. Campus Life Committee

1. Purpose. The purpose of the Campus Life Committee is twofold: 1) to insure compliance with dormitory guidelines and all campus rules and, 2) to adjudicate situations which cannot be handled by individual Dormitory Life Committees

or which do not fall within the jurisdiction of the Dormitory Life Committees.

a. Responsibilities of the Campus Life Committee. The Campus Life Committee shall have the following responsibilities:

- to aid the dormitories in creating effective ways to handle infractions of all-campus and dormitory rules
- to review and approve the proposals that the dormitories submit for methods of dealing with infractions of all-campus and dormitory rules
- to suspend the privileges of the dormitory when the dorm is ineffective in dealing with problems concerning its privilege
- to reinstate a suspended privilege when it is deemed advisable

b. Jurisdiction of the Campus Life Committee. The Campus Life Committee shall have jurisdiction over the following problems:

- infractions of all-campus rules occurring outside of the dormitory
- a third offense of any all campus or dormitory rule occurring in the dormitory
- any case appealed from the dormitories based on severity of sentence
- any case in which the dormitory has declared itself incapable of handling
- any case in which the Dormitory President is involved
- to act as a liaison with the Administration in any case involving drugs or endangering life or property

The exact regulations will be published annually in the Student

Index

2. Organization

a. The members of the Campus Life Committee shall be a Chairman elected by the Association and the President of each dormitory.

b. Duties of officers and members

1) The Chairman shall call and preside over all meetings of the Committee. The Vice-Chairman and Secretary shall be elected by the Committee. The Vice-Chairman shall call and preside over meetings in the absence of the Chairman.

2) The Dormitory President shall be elected after room drawing from among and by the residents who will live in the dorm the following fall. She must receive a vote of confidence six weeks into the fall semester by the residents of her dorm. If she fails to receive her dorm's endorsement, the Chairman of Campus Life will hold a new election. She shall serve as the chief student administrator in the dorm, serve on the Campus Life Committee, call dormitory meetings, serve as Chairman of the Dormitory Life Committee in her respective dorm, and plan programs that meet the interests and needs of the residents in her living unit.

a) The Dormitory President shall hold a meeting of the dormitory during the first week of each academic year to determine the specific rules of the dormitory. These rules shall be based upon the dormitory guidelines of the College. During the third week of each academic year she shall open nominations and conduct an election to establish the Dormitory Life Committee. This Committee shall have the power to legislate penalties up to but not including suspension for infractions of all-campus and dormitory rules and to adjudicate infractions of all-campus and dormitory rules when they occur in the dormitory. Their jurisdiction shall include the following: infractions of the drinking rule, male visitations, quiet hour, security rule and pet rule; excessive drinking; and violations of other regulations which individual dorms might create. Infractions of all-campus and dormitory rules occurring in a dormitory other than that in which the student lives will be handled by the Campus Life Committee. Until the Dormitory Life Committee is established, all infractions of all-campus and dormitory rules occurring in the dorm will be handled by the Campus Life Committee. The Dormitory President shall supervise the creation of other dorm bodies that are deemed necessary. She will insure that the procedures and rules are reviewed by the dormitory at the beginning of the second semester each year.

b) The Dormitory President shall plan programs that meet the needs and interests of the residing community and shall execute duties necessary for the functioning of the dorms (phone duty, kitchen supplies, etc.).

3. Procedures. When handling cases, the procedure of the Campus Life Committee including the rights of the accused, shall be the same as that of Honor Court with the following exceptions: the Administration shall be consulted in cases of conduct seriously endangering the life or property of the College, and the Chairman of Honor Court may be consulted when the Committee is hearing a case that involves lying, cheating, or stealing. If both Chairmen deem it necessary,

the Chairman of Honor Court may be asked to sit in on the case.

C. Appeal Board

1. Organization. The members of Appeal Board shall be a Chairman elected by the Association, and one representative elected from each of the four classes. The Chairman shall call and preside over the meetings of the Board, and the Secretary who will be elected from within the Board shall record proceedings and maintain a record of all appeals considered by the Board.

2. Jurisdiction of Appeal Board includes cases appealed from Honor Court and Campus Life Committee on the grounds of legal or procedural error and interpretation of the Constitution of the Student Government Association.

3. Procedure for appeal concerning legal or procedural error.

a. When a case is appealed from Honor Court or the Campus Life Committee, a hearing will be granted if the student feels a legal or procedural error has been committed and if a written request is presented to the Chairman within 72 hours after receipt of penalty or at any time when new evidence appears.

b. During consideration of the case, the Board may review the transcript of the original trial when it is deemed pertinent; the student and/or original Court Chairman may be called in for consultation or may request a hearing.

c. All decisions for mistrial shall be determined by a majority vote of the Board. The Chairman shall vote only in the case of a tie. All decisions of the Board shall be written and placed on file. Copies shall be sent to the student and the Chairman of the Court of original jurisdiction. The reasons for the decision shall be included in the report. All decisions shall be announced to the President of the College and to the student body. Names shall be withheld. No case shall be discussed outside the meetings of the Board.

d. Within twenty-four hours after a legal or procedural error has been declared, the Court of original jurisdiction shall meet to reconsider the case. The Chairman of Appeal Board shall sit in on the retrial for the purpose of consultation.

4. Procedure for Constitutional Interpretation

a. After the question of Constitutional interpretation has been submitted in writing to the Chairman or a member of the Board, the Appeal Board shall meet to rule on the question. Any person with pertinent legal knowledge may be called in for consultation.

b. A majority vote of the Board shall be required to make a ruling. The Chairman shall vote in case of a tie. All rulings shall be written and placed on file. Copies shall be sent to the student, the Chairman of the Student Senate, and to the President of the College, and all decisions shall be announced to the student body.

Article V. Finance

A budget system shall be maintained by the Student Government Association to control the expenditures of the Association. Dues of the Association shall be collected from each student by the opening of the College, the amount to be determined by the Budget Committee with the approval of the Student Senate. All those who have not paid by the due date will be billed a fine of five percent of the fee as an extra handling charge. The Budget Committee shall determine the budget of the Association and present it to the Student Senate for approval each spring. It shall review the books of all organizations under the budget system at least once a year. The Committee shall be composed of the Student Government Association Treasurer who shall serve as Chairman, the Student Auditor, the retiring SGA President, and the President-elect and Treasurer-elect of the Association, and three other members chosen by the Coordinating Council.

Article VI. Parliamentary Authority

Robert's Rules of Order (revised) shall govern the business procedures of this organization in all cases where they are applicable and where they are not in conflict with the Constitution of this organization.

Article VII. Amendments

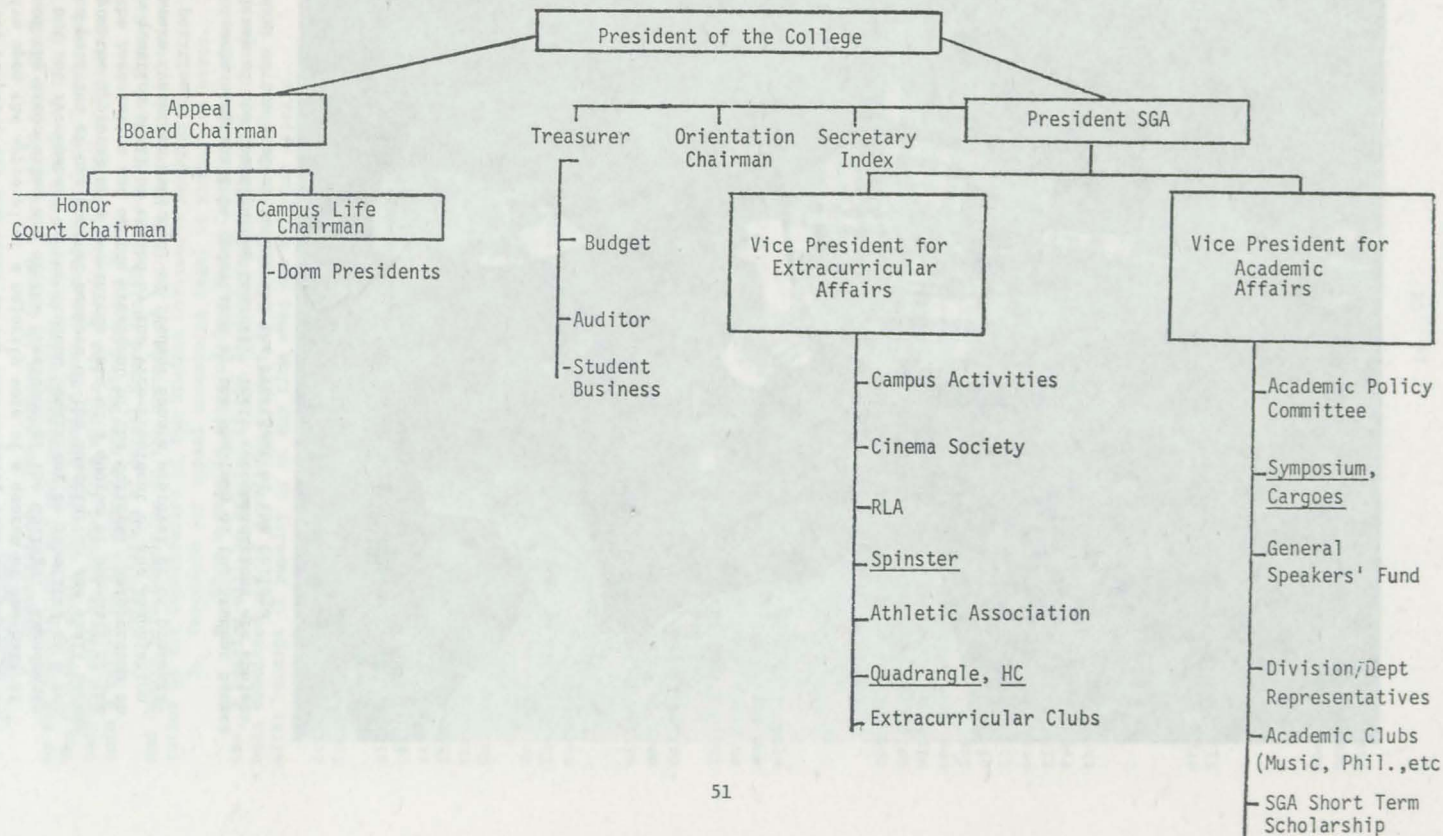
Amendments may be proposed by any member or branch of the Association. Proposed amendments must be presented in writing to the Coordinating Council for consideration before Student Senate action. Written notice must be given to the Student Senators at least 7 days prior to Student Senate. The Student Senate by

a majority vote proposes the amendment to the Association, such amendment to become effective upon the approval of a majority vote of a quorum of one-half of the members of the Association and of the President of the College. Amendments proposed in but not recommended by the Student Senate may be submitted to a referendum upon petition of one hundred members of the Association and shall become effective upon the approval of a two-thirds vote of a quorum of one-half of the members of the Association and of the President of the College. Referendums on constitution question shall be called by the Vice-President of the Association within two weeks (vacation excluded) of Student Senate approval or of presentation of the petition.

An annual housecleaning shall be undertaken by the Chairman of the Student Senate and the Chairman of the Coordinating Council. Their recommendations are subject to the approval of the Student Senate and the President of the College.



SGA



STUDENT GOVERNMENT ASSOCIATION

Officers

President*

Emily Ford

The President of the Association shall serve as a member of the College Legislature, the Coordinating Council, and the Student Senate. -be Chairman of the Coordinating Council, -coordinate the activities of the Orientation Chairmen, Treasurer, and Secretary of the Association, -serve on the Committee Advisory to the President, -serve as a student liaison to the Board of Trustees, -be an ex-officio member of all student committees, -perform all other duties pertaining to the office of President.



Vice-President for Academic Affairs*

Suzanne Hughes

The Vice-President for Academic Affairs shall -serve as a member of the College Legislature, Coordinating Council, and the Student Senate, -conduct elections for student representatives from departments and divisions, -coordinate those organizations within the SGA which involve academic interests including Student Academic Policy, General Speakers' Fund, Symposium, Cargoes, Academic Clubs and Divisional and Departmental representatives, -serve as ex-officio member of Academic Policy, -serve as Chairman of a council composed of the divisional and departmental representatives which will undertake projects to promote student academic interests, -serve as Chairman of the Short Term Scholarship Committee.

Vice-President for Extracurricular Affairs*

Sue Emmons

The Vice-President for Extracurricular Affairs shall

-serve as a member of the College Legislature, Coordinating Council, and the Student Senate, -initiate and organize extracurricular programs for the members of the Student Government Association, -coordinate

those organizations within

the Student Government Association which involve extracurricular activities including the Campus Activities Committee, Religious Life Committee, the Concerned Black Students, the Athletic Association, the film associations, the Spinster, the Quadrangle, and the Hollins Columns, - be Chairman of the Student Senate.



Treasurer of SGA*

Jo Dudek

The Treasurer of the Association shall -be a member of the Student Senate and Coordinating Council, -be a member of the Short Term Scholarship Committee, -collect all revenue of the Association and have the power to deny all privileges of membership in the Student Government Association to any student who has not paid her dues, -serve as Chairman of the Budget Committee,

-coordinate the activities of the student auditor and student business committee, -serve as principal financial agent for the Association and distribute funds in accordance with the budget approved.

Secretary of SGA*

Chairmen of Orientation

Appeal Board Chairman

Ellen Yanuck

Carrie Brotherton and

Eleanor Smith

Holly Buttner



Campus Life Chairman*
General Speakers Fund
Chairman

Holly Hendrix
Raine Lee

Honor Court Chairman*

Blanche Butler

The Chairman of Honor Court shall -be a member of the College Legislature, the Student Senate and the Coordinating Council, -call and preside at all meetings of Honor Court, -be responsible for introducing new students to the Honor System and supervising the signing of the Pledge, -be responsible for guaranteeing student rights with regard to due process during all Honor Court proceedings, -be responsible for insuring that, in her absence, an acting Honor Court Chairman is chosen and that this appointment is conveyed to the SGA President and to the Associate Dean for Student Life, -be responsible for insuring that a majority of the Court is on campus until the end of the exam periods.



Honor Court Representatives:

Senior

Elizabeth Kelley
Cynthia Payton

Junior

Frances Sleeper

Sophomore

Susan Joseph
Mary Willis

Freshman

Laura Wilson
to be elected

Campus Activities

Chairman*

Senior

Anne Bell
Patty Pryor
Connie Carlson

Junior

Bunny Gentry
Margaret Skinner

Sophomore

Jeanette Kerr
Craig Pepper

Freshman

to be elected

Admission Committee

Senior	Betsy Hurd
Junior	Cecil Hillegass
Sophomore	Liz Richey
Freshman	to be elected

Appeal Board

Chairman	Holly Buttner
Senior	Sally Norris
Junior	
Sophomore	Susan Garrett
Freshman	to be elected

Athletic Association

Senior	Cookie Young
Junior	Kathy Forbes
Sophomore	Ginny Ahl
Freshman	to be elected

Committee Advisory to the President

SGA President	Emily Ford
Senior	Beverly Britten
	Louisa Pringle
Junior	Lucy Berry
	Margaret Helms
Sophomore	Lee Troutman
	Laura White
Freshman	to be elected

Financial Aid Committee

Senior	Elisa Lundy
Junior	Susan Rosteck
Sophomore	Amy McConkey

Religious Life Association

Chairman*	Cynthia Hale
Vice-Chairman	Mimi Efinger
Secretary-Treasurer	Jean Good
Senior	Harriet Speer
Junior	Lois Strother
Sophomore	Sharon Smith
Freshman	to be elected

Student Academic Policy

Chairman*

Senior

Junior

Sophomore

Freshman

Cary Upshur

Anne Wilson

Anne Gilmore

Suzanna Ross

Mary Anderson

Sarah Doughty
to be elected

Class Officers

Senior

President

Vice-President

Secretary-Treasurer

Rena Storey

Cindy Hortman

Barbara Holz

Junior

President

Vice-President

Secretary-Treasurer

Liz Conner

Brenda Britten

Kathryn Carter

Sophomore

President

Vice-President

Secretary-Treasurer

Anne Chisman

Liz Roach

Cheryl Dees

Clubs

ADA

Art Association

Cinema Society

Chapel Choir

Drama Association

Hollins International

Relations Club

Music Association

Orchesis

Connie Carlson

to be elected

Sara-Paige Smith

Stephanie Buttle

Pat Akien

Anne Belfort

Lois Strother

Lynn Frielinghaus

Editors

HC

Index

Quadrangle

Spinster

Allyson Davis

Kit Shackelford

Ann Taylor

Camille Agricola

Anna Waller

*indicates membership in Coordinating Council

ORGANIZATION OF THE COLLEGE LEGISLATURE

Subcommittees

Faculty Resources
Short Term
Curriculum
Graduate Studies
Foreign Study
Careers

Tenure and Promotion
Budget

Academic Policy

Conference with
the Trustees

Advisory to the
President

Financial Aid

Library

College Legislature

Admission

Religious Life

Committee on
Committees

Constitution

Women

Graduate Council

Hollins College Board of Trustees

The Board is composed of twenty-four members and three representatives of the Alumnae Board. Currently there are seven alumnae serving as Trustees.

Mrs. Osbourne O. Ashworth	Richmond, Virginia
Mr. Frank Batten	Norfolk, Virginia
Mr. Edward B. Benjamin, Jr.	New Orleans, Louisiana
Mrs. Gardner W. Bond, Jr.	Bedford, Virginia
Mr. Carter L. Burgess	Pelham Manor, New York
Mrs. Leslie Cheek, Jr.	Richmond, Virginia
*Mr. Robert B. Claytor	Roanoke, Virginia
Mrs. George Cochran	Staunton, Virginia
Mrs. Robert N. Fishburn	Roanoke, Virginia
Mr. A. Paul Funkhouser	Haverford, Pennsylvania
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Mrs. Mary Moody Northern	Galveston, Texas
Mr. Frank W. Rogers, Jr.	Roanoke, Virginia
Mrs. Dalton D. Ruffin	Winston-Salem, N. C.
Mr. Stuart T. Saunders	Richmond, Virginia
Mr. Ivor D. Sims	Bethlehem, Pennsylvania
Mr. J. Harvie Wilkinson, Jr.	Richmond, Virginia
*president of Board of Trustees	

The Board of Directors of the Alumnae Association is composed of 12 Directors, 3 Officers, and 3 Alumnae Trustees. The Alumnae Board manages the affairs of the Association subject to the final approval of the Association. The Board meets twice a year at the College: in the fall, and early summer.

President: Elise Gamble Reed (Mrs. John F., III) AB 51
54 Orchard Way, North
Rockville, Maryland 20854

get the word out

publicizing an event here entails a
reservation in the black book. . .a
3 X 5 card for the announcement sheet. . .
a request for action by the sga publicity
committee. . .a blurb in the faculty
newsletter (thursday noon deadline). . .
purples in the bathroom. . .a skit at
supper. . .and, with foresight, an
article in the quadrangle. . .

. . ."There's a certain humanity
here. Hollins is kind."

housing

The College maintains residence halls, houses and apartments to enable students to reside in a convenient location and to provide an environment which will promote their personal, social and academic development.

A student residence, as a community of persons engaged in learning, is the object of concern and responsibility of several groups within the college. Since student residences are owned by the college, the ultimate authority of their regulations rests with the Trustees; it has been delegated by the Trustees to the Administration, and by them to the Student Government Association. However, delegation does not mean abdication. The Administration, while not wishing to interfere with students' private lives or legislate morality, will continue to be concerned with the environment of student residences.

Terms of Occupancy

Only college-assigned occupants may reside in college dormitory rooms, houses and apartments. The college will not condone overnight visits by members of the opposite sex. In addition, the college reminds all students that it cannot guarantee immunity from enforcement of the laws applicable to all citi-

zens.

The college reserves the right to inspect any room at any time. However, every effort will be made to respect the occupant's privacy.

The college reserves the right to require occupants to move whenever it seems in the best interest of the college.

The college does not assume responsibility for the loss of personal property of its residents due to theft, fire or other misfortunes. Lock boxes are provided in all dormitory rooms, but students are advised to maintain insurance for their personal possessions.

Within limits, wear and tear of college facilities is to be expected. But when damage is clearly the result of negligence, residents become liable for repairs and will be billed accordingly by the Department of Buildings and Grounds.

When students vacate their rooms (moving, school closing, graduating, etc.), they are expected to leave their rooms clean and in good order, with trash put in the trash cans, refrigerators cleaned, and floors swept or vacuumed. Students who leave the responsibility of cleaning their rooms to others are frowned upon and will be fined \$25.00 each for the inconvenience and thoughtlessness.

Dorm Selection

Selection of rooms by upperclassmen is done in the spring. Seniors have first choice; juniors, second; sophomores, third. The order of choice within the class is determined by a number drawn at room drawing.

New students (freshmen and transfers) are housed in late summer and are informed of their room assignment upon their arrival at college. If necessary, they may file a request for a change after the first six weeks of the school year; requests are submitted to the Office of the Associate Dean for Student Life. The student must also notify her head resident of her request to change.

Students who change rooms without proper authorization will be fined.

Keys

Keys are needed to get into your residence hall after 1:00 a.m. You get them in the Buildings Office. There is a \$1.00 deposit and a \$1.00 refund for your room key; dorm keys are also registered and issued free of charge, but a \$10.00 fine results if this key is not returned.

Maintenance of Rooms

All room care and general housekeeping is the resident's responsibility. For protection of doors and walls, no nails, glue or tape may be used for hanging things. Pictures, posters, etc. may be hung only from the wooden strips or hooks provided for that purpose. Otherwise, considerable damage, especially to the paint, will result.

Off-Campus Living

The option of living off-campus (note: Apartments and Community House are campus) is open to thirty-five students with priority going to members of the Senior Class. Remaining spaces may be filled by members of the Junior Class and Sophomore Class. Students who wish to exercise this option must have a letter from their parents or guardians before spring vacation acknowledging their daughter will not be living in college housing. For further information, direct all questions to Dean Willey.

Housing Options

The Community House (formerly Boxwood) will be initiated in the year 1974-75. A faculty member, Mr. Dick Adams (Sociology) and his family will be living there with several students in an experiment-in-living project.

French House is also available for those students interested in living in a French speaking environment with a French instructor.

Off-Campus Shelter and Shelter for Guests

A list of hostesses who accommodate overnight guests in Blacksburg, Charlottesville, and Lexington is found in the Student Activities Office. If your plans change, hostess home reservations should be cancelled by 5:00 p.m. or the hostess should be compensated.

Hollins is immediately surrounded by many reasonably priced motels. It is a good idea to make advance reservations for special event weekends.

The social rooms of each residence hall are available until closing hour (1:00 a.m.) for entertaining visitors; Rathhaus and the Chapel Social Room (Chapel Complex) are open until 3:00 a.m., serving the same purpose.

Day Student rooms are located in Turner Hall.

Female Guests

Overnight female guests staying in the residence halls should be registered with the Head Resident or AID and may stay no longer than 10 days. A cot may be obtained from the Buildings Office, and guest linen obtained from the Laundromat. Students who have guests must pay for their meals in the dining room and are reminded that guests during exam periods are a real bummer.

Male Guests

Rules and Regulations:

- 1) 2 floors of Randolph Hall are available for overnight male guests of Hollins students.
- 2) All guests must be registered and fees must be paid at the time of registration. The cost is \$2.00 per night. In addition, there is a \$3.00 deposit for the keys which is refundable when the keys are returned. A lost key will cost the price of changing the lock.
- 3) Any unregistered occupants will be asked to leave the premises and may be charged with trespassing.
- 4) Sheets, a pillow case and blanket will be furnished, but guest or hostess is responsible for providing towel, wash cloth, and soap.
- 5) The Randolph Hall social room and kitchen will be reserved for use by the male exchange students living on the third floor, and their guests.
- 6) No women are allowed in the Guest Quarters.
- 7) Hollins hostesses will be held responsible for any damages and/or losses which occur.

Procedure

- 1) Hollins students must register their guests in the Student Activities Office with a Head Resident. The hours are Monday through Friday, 9:00 a.m. until 4:30 p.m.; Saturday and Sunday, 9:00 a.m. until 12:00 noon. Guests may be registered in advance.
- 2) Beds and rooms are numbered. Guests will be assigned to a specific room and bed. It is essential that guests use the specific room and bed assigned.
- 3) Hollins students may cancel reservations for their guests and will receive a full refund if the cancellation is made by 10:00 a.m. prior to the reserved night.
- 4) Clean linen for the Guest Quarters is distributed from the Student Activities Office.
- 5) Used linen is to be deposited in the bin in the Randolph basement laundry room in its original plastic bag and with the tag enclosed.
- 6) Blankets should be left folded at the foot of the bed.
- 7) Check-out time is 12:00 noon.

Miscellaneous Information

- 1) The dorm key fits the parking lot door only.
- 2) The phones on the hall are restricted to local use only; there are pay phones on the first and third floors.
- 3) In case of emergency, call Security, 6419.

Pets

Due to health considerations and respect for the sanity of residents and animals, no pets other than goldfish and turtles may be kept in students' rooms. Residents maintaining other pets will be fined an initial \$15.00 and \$5.00 every day until the animal leaves campus. Money collected from pet fines will be turned over to the Freya Student Relief Fund.

Smoking

General safety and the college insurance policy do not permit smoking in halls and corridors or on beds. Regulation ashtrays may be purchased in the

bookshop and waste-cans for ashes are provided on every hall. Mr. Traylor requests that students not burn candles in rooms. Remember: Students are responsible for any fire damage they may cause.

If Boxwood could talk, it would probably tell you that it's a little nervous about the community family that will move in next year. After all, it has already put up with a bunch of senior girls, then a dean's family, and has even survived twelve male exchange students...but a professor and his wife, two little kids, and ten rambunctious Hollins girls? "What if they call me a commune?"

Storage

Regulation storage boxes may be purchased from the bookshop. Boxes must be closed, taped, tied, and tagged. Luggage rooms are available to store trunks and suitcases. All stored objects should be fully identified (name and room number of student). For further information, consult the Buildings Office.

SGA Regulations Concerning Student Residences

- 1) All residence halls are locked at 1:00 a.m.
- 2) Each dormitory voting unit, by a two-thirds vote of the members of each designated dormitory unit, will establish its own visitation operating rules and hours. The maximum hours may be : Monday-Thursday, 6:00 p.m.-1:00 p.m.; Friday-Sunday, 12:00 noon-1:00 a.m.
- 3) The college administration will make every effort to meet the needs of those students who wish to live in a non-parietal situation.
- 4) Each apartment is an autonomous unit allowed to make its own rules according to Virginia State laws and housing regulations specified by the college.
- 5) No visitor is to be on campus after 1:00 a.m. unless accompanying a student to her residence hall or in Rathhaus or the Chapel Complex.

Telephones

Each residence hall is equipped with the college Centrex system. Dial "8" to get an outside line. You

cannot get an operator or make a direct-dial call on these telephones; use the pay phones in each residence hall for long distance calls. Private telephones are available to second-term freshmen and upperclassmen upon application at the Student Activities Office.

SGA Regulations Concerning Absences from Campus

Students are strongly urged to leave information with someone concerning their whereabouts when leaving campus, and are reminded of their individual obligation to maintain the reputation of the College at all times.

I live at Hollins. I'm glad it's a "suitcase college" to some because I like the peace that comes on the weekends, and the presence of people here that are here because they want to be. I have found that people here are more than staff workers or faculty but good friends to sit on the back porch with and drink beer as the sun goes down.

Men's Rooms

Men's rooms are located at the following points:

- 1) Basement of the Library
- 2) In the Post Office Building
- 3) Basement of Turner Hall (with shower)
- 4) First floor of Pleasants
- 5) Little Theatre lobby
- 6) Rathhaus
- 7) In the Chapel, next to Dr. Gordh's office
- 8) one on each floor of Dana Science Building
- 9) Tinker core
- 10) In the Gym (with shower)
- 11) One on each floor of Randolph Hall (with shower)
- 12) Administration Building basement
- 13) Presser first floor
- 14) Those designated in residence halls for use during parietal hours

Appleorchard Falls is located 40 miles north of Hollins on the Blue Ridge Parkway and lies at the end of a very pleasant 1.5 mile hike.

Art Galleries are numerous in Roanoke, as well as in nearby Fincastle. To mention some: Cherry Hill (the Roanoke Fine Arts Center), White House Galleries, Yeatts Gallery, Olde England Framing Ltd., J. J. Kormann & Son, Jean Moore's. For addresses and directions, go to the Student Activities Office.

Barter Theatre in Abingdon, is unique. You can still barter a suckling pig for your theatre ticket. The late Robert Porterfield, its founder, was a missionary in drama, both classical and contemporary, in the rural south. Performances from April to October; the Student Activities Office has a schedule.

Blue Ridge Parkway links the Shenandoah National Park and the Great Smoky Mountains National Park. Over 500 miles of magnificent non-commercialized roadway, it follows the crest of the Blue Ridge Mountain Range through Virginia.

Booker T. Washington, one of America's greatest educators was born in nearby Franklin County. The farm where he was raised has been restored and is now open to the public as a museum.

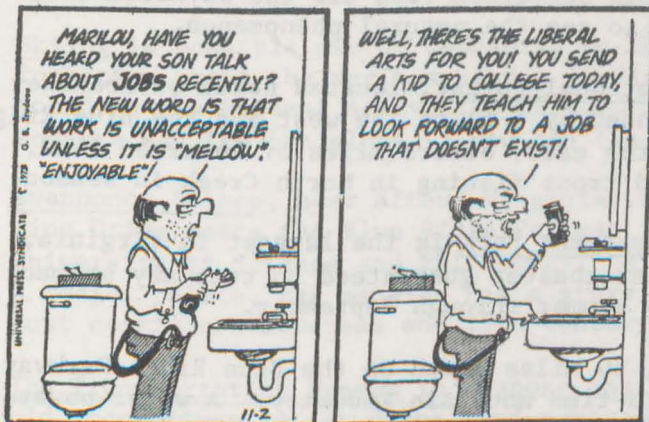
Carvins Cove, only ten minutes away from Hollins, offers a scenic contrast to Williamson Road. Boats can be rented, tents pitched, and picnics attended; but no swimming. It furnishes the water you drink.

Cherry Hill, located on 23rd Street, is Roanoke's fine arts center. There are paintings and sculpture on exhibit here, and visiting lecturers, concerts and recitals make it a worthwhile place to visit.

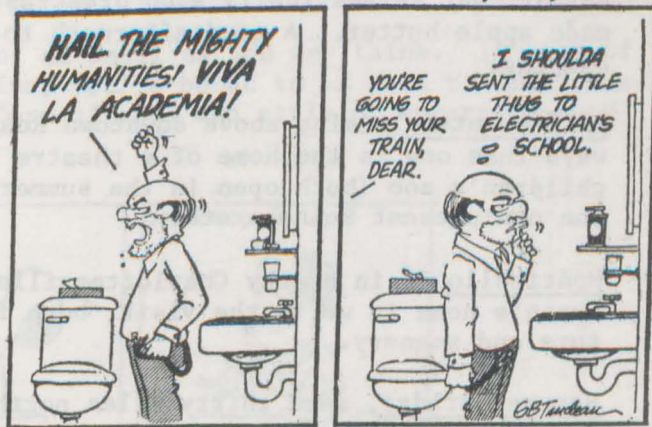
Dixie Caverns can be reached by U.S. 460 (west). See the Devil's Swimming Pool and other natural wonders. There are 96 acres of campgrounds and picnic areas.

Elks National Home is in Bedford and should be seen when replete with decorations at Christmastime.

DOONESBURY



By Garry Trudeau



The Farmer's Market, off Jefferson Street in Roanoke, is the nicest thing in town. Fresh fruits, vegetables and flowers make it a colorful place in season.

Fincastle, Virginia, 20 minutes from Hollins was the original county seat of Botetourt County. It's so full of history that it takes you back when. There are many 18th century houses, a fine church, and country store.

Gene's Trading Post and Flea Market down the road towards Cloverdale is open on Saturdays and Sundays. Full of musty furniture and dusty old clothes, it has some new antiques, some old, and often surprises.

Grand Caverns in Grottes, Virginia, were one of the first series of underground structures found in the state. Thomas Jefferson rode all the way from Charlottesville to see the natural phenomenon.

Jefferson National Forest, located north of Roanoke, roughly bounded by I-81 on the west and the Blue Ridge Parkway to the east, offers miles of unmarred land. There's good trout fishing in North Creek in season.

Lakeside Amusement Park is the largest in Virginia, with a roller coaster guaranteed to turn any stomach. Open in the summer through September.

Mabry Mill, 60 miles south on the Blue Ridge Parkway, features old-time mountain industry. A water-powered mill and blacksmith shop are in operation as is a restaurant that serves really good breakfasts with home-made apple butter. A good aftermath to a night of camping.

Mill Mountain rising above downtown Roanoke in more ways than one is the home of a theatre playhouse, a children's zoo (both open in the summer months) and the omnipresent Roanoke star.

Monticello is in nearby Charlottesville. Thomas Jefferson's home is worth the visit, both for the architecture and scenery.

Natural Bridge, some thirty miles north of Hollins, is one of the "seven wonders of the world".

Pocahontas Exhibition Mine on Route 102 in Pocahontas, Virginia, is on the site of a world renowned coal field. It is the only mine you may walk or drive through. See Mother Earth expose her 400,000,000 old formations.

Roanoke Civic Center houses an exhibit hall, auditorium and coliseum. Variety is the key: it features such acts as Liza Minnelli, "Promises, Promises", the Roanoke

Tennis Tournament, the Royal Lippizans, Elvis Presley, and performances by the Roanoke Symphony.

Salem Civic Center co-hosts the home games of the Roanoke Rebels, professional ice hockey team. It also offers a variety of entertainment including jazz, rock, plays, circuses, and rodeos.

Skiing is possible nearby depending on the weather. Information about the various slopes in Virginia may be found in the Student Activities Office. The City of Roanoke has its own slope if you can find it.

Swannanoa Palace, near Afton, Virginia, where the Sky-line Drive meets the Blue Ridge Parkway, houses the University of Science and Philosophy. A replica of a Medici palace, the mansion has a story to tell about cosmic consciousness and 19th century romanticism.

The Transportation Museum in Roanoke has displays of old locomotives, a jet plane, and numerous boats. Go for the steam train ride.

Roanoke is not as small as you may think. If none of this sounds fun, you're bound to be able to find some abbreviated form of your own style of entertainment nearby.

PEANUTS



By Charles M. Schulz



Places to Eat

Barn Dinner Theatre provides a full evening of entertainment. After sampling their large buffets, you can sit back and watch a play on "the magic stage."

The Coffee Pot on Brambleton Avenue in Roanoke, provides an informal atmosphere for listening to live music. And, you don't have to dance.

Fiji Island, Roanoke's Polynesian restaurant, serves excellent Chinese and South Pacific dishes.

The Gourmet in Crossroads Mall specializes in French cuisine. The cakes are works of art.

Hotel Roanoke has dining in The Regency Room where "dining is an elegant experience". It has excellent food and good dance music. The Hotel also features The Windsor Room for swinging. Appropriate dress and reservations are required.

The Peaks of Otter, 30 miles north of Hollins on the Parkway, has excellent buffets Friday and Sunday nights. The drive equals the food.

The Red Lion, restaurant and delicatessen, advertizes an exclusive atmosphere, party platters, carry-out service, and banquet rooms.

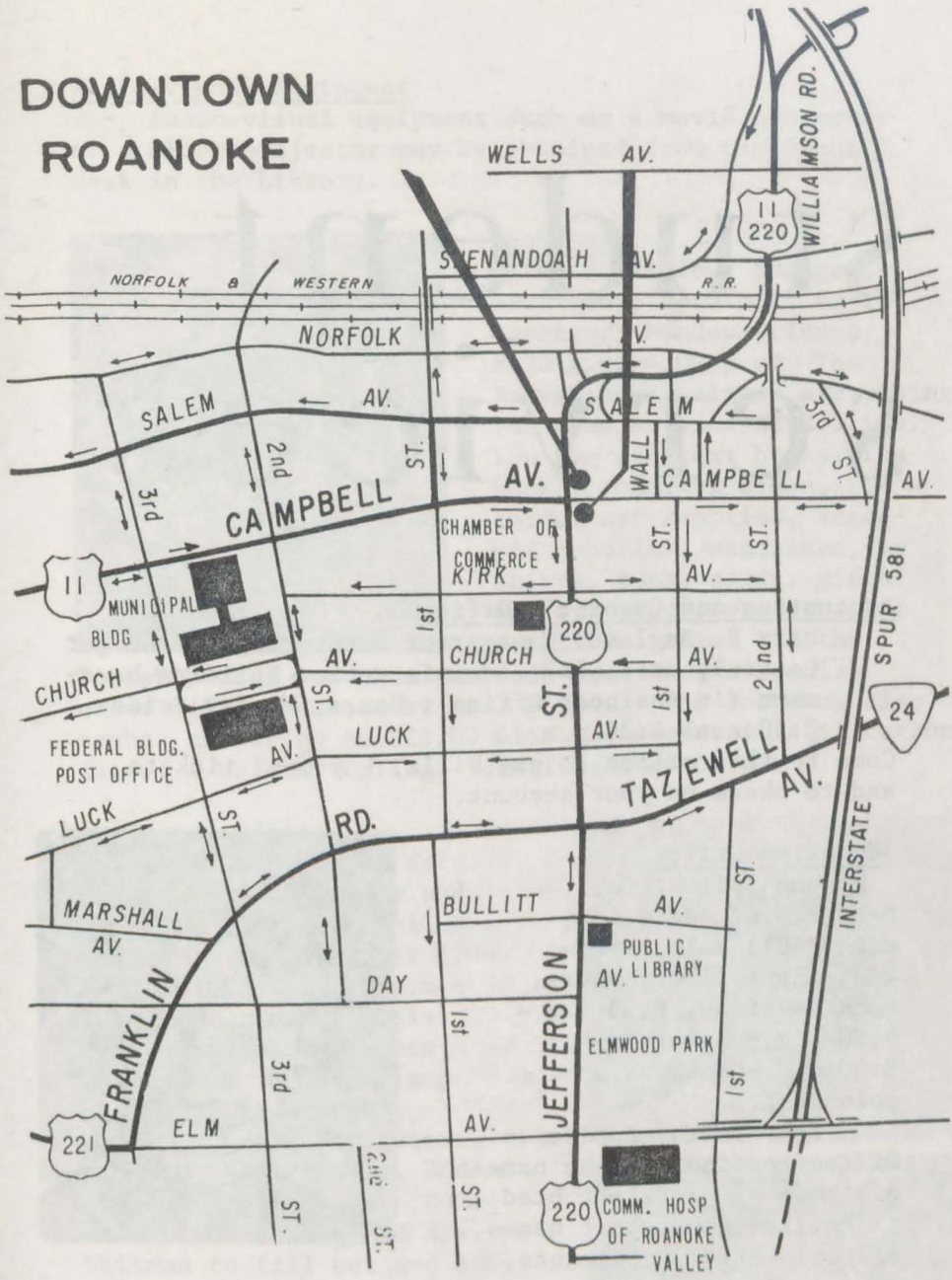
The Roanoke Weinnie Stand, where dogs are put together faster than speeding bullets.

The Roanoker has a reputation for better than average vegetables, clam chowder, and salt fish.

Let The Texas Tavern put a little spice in your mundane life. The best chili in town is found here. Open 24-hours a day, it "seats 100,000, ten at a time".

The Tinker Mountain Restaurant, New Yorker, Roma, Oasis, and Lakeview Barn also deserve recommendation, as do Ramada and Holiday Inns which offer music so that you may dance while you dine.

DOWNTOWN ROANOKE



student services

Accounting and Cashier's Office

Mary B. Ragland, Manager of Accounting and Budget Control, ext. 6342; Administration Building basement (in Business Office); Hours, Monday-Friday, 8:30 a.m.-4:30 p.m.

Come to this office to pay bills, buy meal tickets, and to check on your account.

Admission Office

Ann Splitstone,
Director of Admission,
ext. 6401; Main Building, first floor; Hours, Monday-Friday, 8:30 a.m.-4:30 p.m.; Saturday, 8:30 a.m.-noon, by appointment.

Come to the Admission Office to find out the names of those students accepted to Hollins, to submit names of prospective applicants, or to volunteer your services in the Admission program. Come here to apply to be a student guide, a hostess for overnight guests, and an admission representative.



Audio-Visual Equipment

Audio-visual equipment such as a movie projector or a slide projector may be obtained from the front desk in the Library.



Bookshop

Ellen S. Pillow, Manager, ext. 6661; Botetourt Hall basement; Monday-Friday, 8:30 a.m.-4:00 p.m. The Bookshop has almost everything you need or want at Hollins. You can get text books, fun books, coloring books, records, art supplies, academic supplies, magazines, t-shirts, mugs, cards, gifts and wrappings, photographic supplies & more. If the

Bookshop does not have the book you want, a special order will be placed by Mrs. Pillow. The Bookshop also cashes checks up to \$25.00 with the proper identification, (i.e., a Hollins College Identification Card).

Buildings Office

Roy B. Obenchain and Mary Jo Whitman, Buildings and Grounds; Botetourt Hall basement, ext. 6515 or 6504. Monday-Friday, 9:00 a.m.-4:00 p.m. Come to this office to get your room and dorm keys, desk lamp light bulbs, storage, shipping, cots for guests, refrigerator rentals, and general maintenance. Come see Mr. Obenchain and Mrs. Whitman to fill out and submit service request slips for maid or custodial service. In case of an emergency, Mr. Obenchain suggests you call the Maintenance Shop, ext. 6340.



Bulletin Boards

The main bulletin board in the Post Office is for the Announcement Sheet and emergency notices only. Three other bulletin boards in the Post Office are specifically designated for rides wanted and offered to everywhere, items for sale, and student services available (typing, sewing, etc.); 3 X 5 cards only on these boards. Other bulletin boards just outside the Bookshop, on the front porch of Main, and outside the Dining Hall may be used to advertise upcoming events...posters no larger than 12 X 24 please. If you have something you want posted, take it to the Publicity Chairman who will be announced in the fall.

Business Office

Administration Building basement; ext. 6343;
Monday-Friday, 8:30 a.m.-4:30 p.m.

Come to this office to check on financial matters (accounting and budget control), to sign up for the use of college cars, to locate a notary public, and to obtain permission to sell or circulate information about a product.

Cars and Bikes

All cars must be registered with Security and registration depends on proof of adequate insurance and liability. The fees are: \$25 for the year (resident students); \$15, year (graduate and undergraduate day students); \$5, Short Term only; and, 50¢ overnight.

There are a few places where students may not park. The parking map which follows indicates those areas where students are permitted to park. Students are never permitted to park in spaces designated for college vehicles, reserved spaces, or on grassy or seeded areas. No motorized vehicles are permitted on the sidewalks.

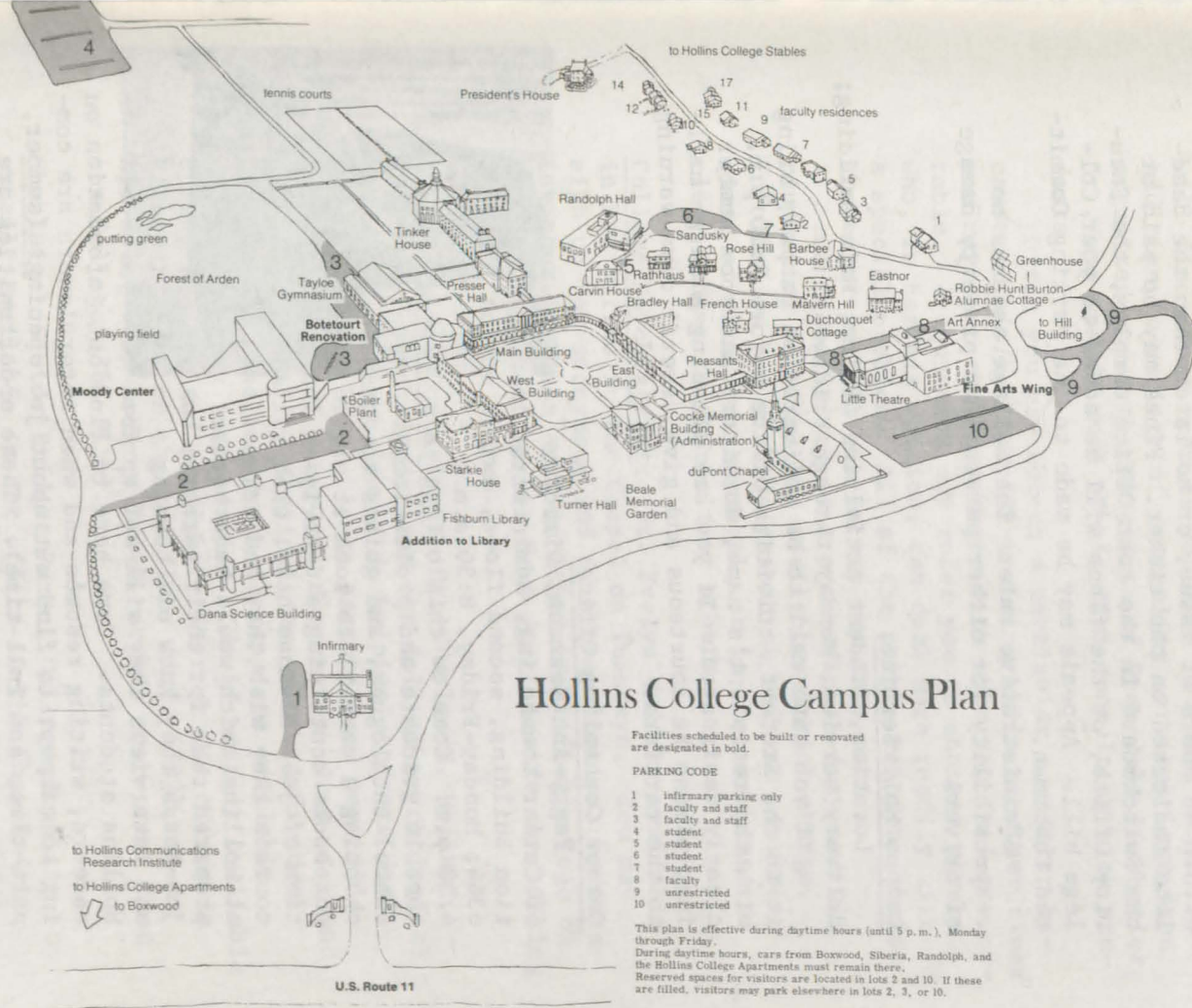
The fine schedule is as follows:

Parking Violation

1st offense:	\$ 2.00
2nd offense:	4.00
3rd offense:	6.00
4th offense:	8.00
5th offense:	10.00

Illegal Car

1st offense:	\$ 5.00
2nd offense:	10.00
3rd offense:	20.00 plus any additional towing or storage charges



Fines for speeding, reckless driving and any other offense not listed above are issued at the discretion of the College Security Police. Fines may be appealed within 48 hours of issue, or no later than the deadline indicated on the ticket. Fines may be paid at the Switchboard in the Post Office complex, the Security Office, or the fines will be added to your College bill. Appeals may be made to the Parking Committee Chairman.

Administrative rule: The College assumes no responsibility for either personal or property damage of drivers.

Campus Mail Service

Location, Student Activities Office, Main Building; delivery service, Monday through Friday.

If you have mail to be delivered on campus, bring it to the Student Activities Office before 3:00 p.m. with the recipient's name, dormitory and room number clearly designated. If you are planning a large mailing, please be courteous and give several days warning to the carriers.

Career Counseling Office

Peggy-Ann Neumann, Director of Career Counseling, Administration Building, second floor, ext. 6364; Monday-Friday, 8:30 a.m.-4:30 p.m. Come to this office to consult graduate and professional school catalogues, and guides to choosing a career; to look at notebooks containing a description of jobs alumnae hold, what courses they wish they had taken at Hollins which would have better prepared them for their careers; job-leads they know of, housing and interviews they will set up for Hollins students. Come here to find out information on careers, writing resumés and when interviewers are coming to campus; to find out about job openings (summer, part-time, and full-time). These opportunities are posted on the bulletin board. Permanent credential files are compiled and sent out from this office.



Counseling Services

Hollins operates with as little red tape as possible and, beginning with President Logan's office, you will find doors open to you when you need help. In addition, a variety of counseling services have been organized under the direction of Dean John P. Wheeler, Jr., who spends much of his time consulting with students.

Often you may select a particular counselor because of his/her special training while at other times you may just choose someone with whom you feel comfortable. A counselor may refer you to another person who, in her/his opinion, can deal more readily with a special problem. All of the people mentioned below are eager to help you in any way they can.

Confidentiality is a professional duty and all counseling services are available without charge. Information you give is passed on only at your request or with your approval, or in the rare case of clear danger to yourself or others.

College Psychiatrist: Dr. Evelyn Wade is available in her office in the Chapel on Tuesdays. You may sign up for anonymous and free consultations by marking your initials or some other identifiable logo on the sign-up sheet on her door just inside the parking lot door to the Chapel.

Psychological Counseling: Dr. Charles H. Holland, a clinical psychologist and the College psychological counselor, is experienced in helping students deal with a variety of problems: parental and peer relationships, sexual behavior, depression, drug use, and general personality difficulties. Both individual and group counseling/psychotherapy are available, as is emergency intervention. He is usually available during the day and at night either at his office in Pleasants 400, on the top floor (ext. 6539), or at his home, 7129 LaMarre Drive, across the street from the College (362-3155).

Chaplain: Sister Bridget Puzon, College Chaplain, is usually available in her office in the Chapel (ext. 6665). The Episcopal Chaplain is the Reverend William deJ. Rutherford of St. Mark's Episcopal Church

in Fincastle. He usually spends Thursday afternoons in the Chapel social room before the Communion Service at 5:15 p.m. Father Michael Schmied of Our Lady of Nazareth Catholic Church is usually on campus before and after Wednesday Mass at 5:00 p.m. Other local clergymen are also eager to be of help and can be contacted through Mrs. Virginia Pharis in the Chapel, or directly.

Academic Advice: You may obtain advice on academic plans or problems from freshmen advisers, faculty advisers, and department heads (if you have chosen your major). David Holmes, the associate dean for student academic affairs who coordinates this work, is available in his office in the administration building. Dean Wheeler has his office there, as does Registrar Peggy Eldridge. Director of studies, Elizabeth A. Minnich, is located in Turner 124.

Student Life: The associate dean for student life, Mrs. Baylies Willey, has her office in Main Building, as does Mary Jo Ferguson, assistant to the associate dean and head resident of the Apartments. Head residents are available in the student activities office in Main and in their own dormitories: Mrs. Frances Gates of West, Mrs. Marion Bewley of East, and Mrs. Ocie Westbrook of Tinker House.

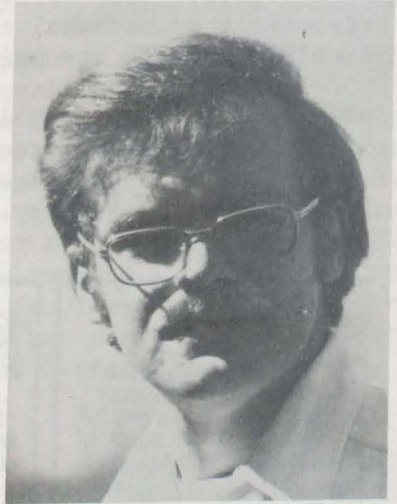
AIDs: AIDs, advisors in the dormitories, are undergraduate peer counselors who know how to listen, facilitate, respond to crisis situations, counsel, and, when necessary, refer to others. They have a reputation for being well-trained key resource people in the community and can be found in every residence hall.

"I like to be able to say I've got the time to listen. I like to be able to take a few minutes to share a piece of another person's life."

Dining Room

William Wrobel,
Director of Food Ser-
vices; Botetourt Hall,
ext. 6662.

All guest meals
in the dining room must
be paid for by signing
a ticket at the door.
No utensils of any kind
may be removed from the
dining room without ex-
pressed permission from
Mr. Wrobel. After sign-
ing up for extracurricu-
lar events in Miss Ste-
wart's office, further
details for banquets/
parties may be confirmed with Mr. Wrobel.



When your birthday comes around, you may notify
the dining room and receive a steak dinner and a per-
sonal sized birthday cake.

If you are going to miss a meal you may order a
box lunch to be collected at breakfast. Please place
your order two days in advance.

Since faculty, administration, students and guests
eat in the dining room it would be appreciated if you
wore shoes and refrained from wearing curlers or other
bathroom hardware during meals. It is unappetizing.

Hours:

Monday-Friday	7:15-9:00 a.m.	breakfast
	9:00-9:30 a.m.	continental
	11:00-1:15 p.m.	lunch
Saturday-Sunday	4:30-6:30 p.m.	dinner
	9:00-1:00 p.m.	brunch
	4:30-6:30 p.m.	dinner

Duplicating Machines

Xerox machines - there are two in the Secretarial
Service Office, Administration building basement:

2400 - for 1 to 4 copies

3600 - for 5 or more copies

Cost: 5¢ each for first three copies of any single

item; 3¢ each for copies 4 to 10; 1¢ each for copies 11 and more. Work may be charged to the appropriate department or personal account. Administrative and faculty business has priority.

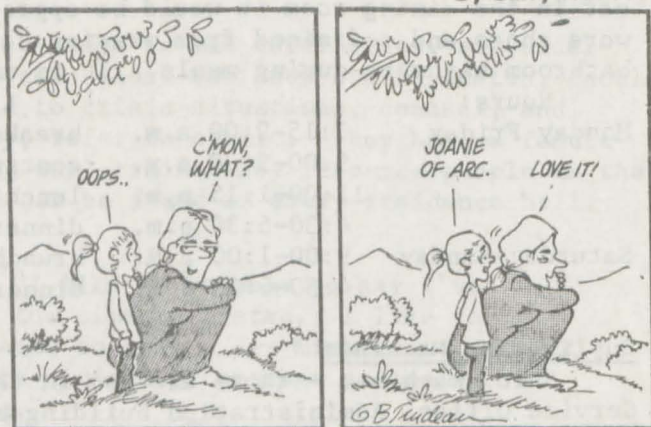
Ditto machines - a ditto machine is available at all times in Bradley Hall. Buy stencils and paper from Secretarial Services.

Photo-copy machines - two are located in the basement of the Library. 5¢ or 10¢ for one copy.

DOONESBURY



By Garry Trudeau



\$\$\$

Dollars for Scholars Program

The Board of Trustees approved a request from SGA to allocate annually \$1000 to fund student scholarships for independent research projects. Academic merit will be the criterion. The grants for each academic year will be awarded in the spring by a faculty-administrative committee chaired by Mrs. Minnich the Director of Studies.

Financial Aid

Sue Ross, Assistant to the Dean for Financial Aid; Administration Building, second floor, ext. 6332, Monday-Friday, 8:30 a.m.-4:30 p.m.

The office of the Assistant to the Dean for Financial Aid is in charge of all financial packages, grants, loans, and student jobs (for those on the work-study program). Mrs. Ross is the person to see for any information, requests, or problems concerning student financial aid.



Freya Emergency Fund

Freya Emergency Fund is a relief fund for students who need loans for an emergency and cannot obtain it from any other source. A detailed request should be written and given to Mrs. Willey, Dr. Holland, or Mr. Holmes.

Janet MacDonald Fund

A fund for student scholarship yielding approximately \$250 annually has been established in honor of this late professor of history. Apply to the Faculty

Research and Travel Committee early in the fall for consideration of your request.

Short Term Scholarships

are awarded to students on the basis of need and creativity so they can participate fully in the Short Term of their choice, either on or off campus. To apply for aid, students must submit a written proposal of the nature of her program, including a detailed summary of her project, her purpose, and an itemized budget. Applications must be made by October 15, 1974 to the Chairman of the Student Scholarship Committee.

Innovative Fund

\$2,265.00 is available this year for the first time in The Innovative Fund. This allocation is to provide money to groups of students who are promoting ideas for projects, parties, publications and programs anytime during the year. Requests for funds should be made to the Coordinating Council.

Student Work

Campus Work-Study Program can be arranged through Mrs. Ross in the financial aid office. They are open to all students, although those receiving financial aid are given priority.

Part-time/full-time off-campus work may be arranged by seeing Miss Neumann in the career counseling office. She keeps records of job openings in the area.

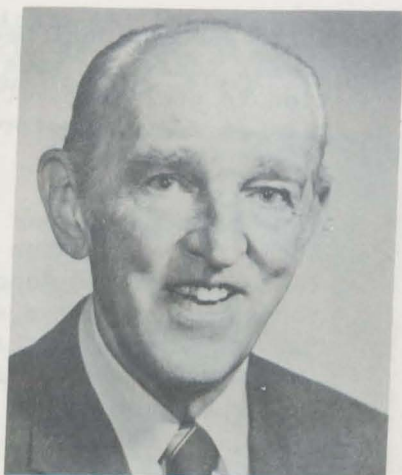
Summer jobs. Students interested in being in the Roanoke area may contact Mrs. Ross about jobs on campus. Mrs. Neumann is also the person to see for general information on summer employment.

Volunteer. RLA sponsors scores of volunteer programs. The service chairman of RLA can help you get involved with SALT (Sisters All Learning Together), Girl Scouts, OAR (Offender Aid and Restoration), the Veterans Hospital, McVitty House for the aged, the SPCA, and many more. Hollins students also have worked at Roanoke's hotline, TRUST, Rapeline, and the Community School.

Infirmary

Dr. J. C. Zillhardt, College Physician, ext. 6444. Location, just as you enter campus, on the circle. Dr. Zillhardt is here Monday-Friday, 9:00 a.m.-12:30 p.m.; a registered nurse is always on duty. If you become ill after 8:00 p.m., you must notify your Head Resident who will make the necessary arrangements to get you to the Infirmary.

Students in the Infirmary are subject to its rulings. It is the responsibility of the College Physician to decide when a student should stay in the Infirmary or be hospitalized. Should the services of another doctor be indicated, Dr. Z. will make the arrangements. He cannot assume responsibility for your independent appointments.



Housing

Mary Jo Ferguson, Assistant to the Associate Dean for Student Life, ext. 6407, Main, first floor, Monday-Friday, 9:00 a.m.-4:30 p.m.

Miss Ferguson will help you with any problems concerning rooming conditions, including changing rooms, dorms, and/or roommates. She is also responsible for summer housing on campus.

Information Office

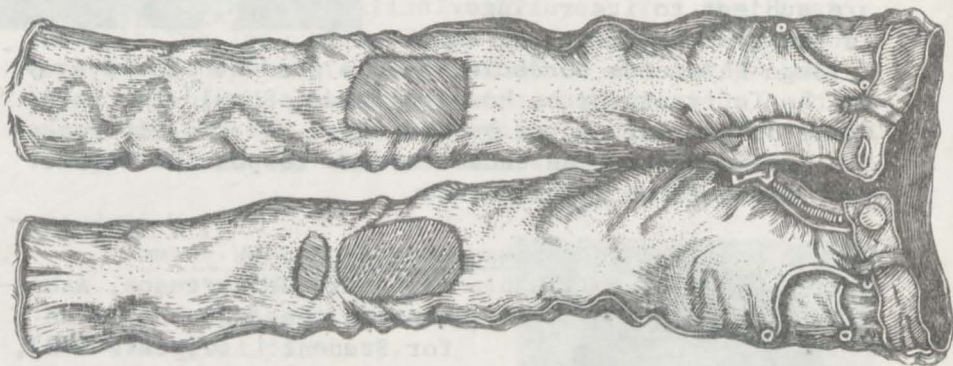
Nancy Raley, Information Director, ext. 6452, Main Building basement, Monday-Friday, 8:30 a.m.-4:30 p.m.

Nancy Raley is in charge of publicizing...via press releases...all newsworthy events of the college. She also presents Hollins-related story ideas to our local,

state and national media. Any student is welcome to submit ideas for news articles or to bring information to publicize. Up-to-date biographical information on administrators and faculty members is here.

Keys

Keys are needed to get into your residence hall after 1:00 a.m. You get them in the Buildings Office. There is a \$1.00 deposit and a \$1.00 refund for your room key; dorm keys are also registered and issued free of charge, but a \$10.00 fine results if this key is not returned. The importance of keeping the dormitories secure cannot be overstressed.



Laundry Facilities

June S. Lovern, Supervisor of the Laundromat,
ext. 6459, located behind West Dormitory. Hours:
laundry, dry cleaning Monday-Friday 8:30 a.m.-4:30
package receiving Monday-Friday 8:30 a.m.-4:30
laundromat Monday-Thursday 8:30-12:30 a.m.
Friday-Saturday 8:30- 2:00 a.m.
Sunday 8:30- 1:00 a.m.

Lost and Found is located here.

Identification Cards

Every member of the college community is required to identify himself/herself and to show his/her Hollins College identification card at the request of any member of the community. The I.D. cards will be reissued every fall. The I.D. cards must be displayed to check out library books and to cash checks in the bookshop.

If you lose your card, a duplicate may be obtained for \$2.00 from the Office of the Associate Dean for Student Life on dates announced by that office.

Libraries

Fishburn Library

Richard Kirkwood,
Librarian, ext. 6591, 6592,
Monday-Thursday, 8:00 a.m.-
midnight; Friday, 8:00 a.m.-
11:00 p.m.; Saturday, 8:30
a.m.-6:00 p.m.; Sunday, 10:00
a.m.-11:00 p.m. During school
breaks, the Library does not
open on weekends and evenings;
daily hours: 8:30 a.m.-5:00 p.m.

Students are required to
present identification cards
when checking books from the
Library. Most books are loaned
for the entire semester and should be returned on the
last day of classes in December, January, and May,
however any book may be recalled upon the request of
another borrower. Taking books or other property out
of the Library will be regarded as stealing (see Honor
Court). There is a 5¢ per day fine for books not re-
turned on time. Reference books, unbound periodicals,
college catalogues, records and films are to be used
in the Library.

Certain reserved books for specific classes are
kept behind the circulation desk and must be requested.
Such books are taken out for two-hour periods during
the day, but may be checked out overnight after 10:30
p.m. A fine of 50¢ per hour is charged for reserved
books not returned by one hour after opening hour the
following day.

The Library's McVitty Room, on the other hand,
is a display of treasures. The walls are lined with
handsome editions of standard works as well as first
and autographed editions of many well-known and some
obscure authors. The browser can open volumes at
random and share in Harry Truman's greetings to the
College, delight in the illustrations of Thomas Hart
Benton, Kate Greenaway, Arthur Rackham, or Howard Pyle,
or marvel at the scholarly productivity of the Hollins
faculty.



Shirley Henn is the Reference Librarian and will be glad to help you locate materials and get books through the Interlibrary Loan System from any library anywhere.

All obligations to Fishburn Library owed by students must be met before grades will be released or any credits transferred.

Art Slide Library

The art slide library is located in the Art Annex, behind the Little Theatre.

Music Listening Library

The music listening library is located in Presser, where records, music and books must be used at all times.

Science Libraries

Located in the Dana Science Building, second floor, the Biology Library and the Chemistry, Physics and Astronomy Library are open 24 hours and are a nice place to study even if you don't take courses in Dana.

Language Library

Located in the French House living room, is a collection of French records, art books, novels and magazines.

Lost and Found

The Lost and Found Center is located in the laundromat. If you find or lose an item, please go there first. When there is no one on duty in the Laundromat, go to the Switchboard.

Mailing Room

The mailing room, located in the basement of Main Building (ext. 6420), is open Monday-Friday, 8:30 a.m.-4:30 p.m. Telephone books for almost all major cities are found here.

Notary Public

Need a notary? Mrs. Ross, the Assistant to the Dean for Financial Aid, and Mrs. Dungan in the Business Office are licensed notaries.

Prints for Rent

The Art Department rents framed, ready-for-hanging prints to students each year. Prints can be selected and the rental charge of \$5.00 paid during the first weeks of school in September in the Art Annex.

Post Office

The United States Post Office is located in the basement of Botetourt Hall, ext. 6509. It maintains hours of Monday-Friday, 9:00 a.m.-3:00 p.m.; Saturday, 10:00 a.m.-noon; closed on Sunday.

Publications Office

Lynn Davis, Director of Publications, ext. 6451; Main Building basement; Monday-Friday, 8:30 a.m.-4:30 p.m.

Mrs. Davis, assisted by Lorna Kirkwood, coordinates the production of most college publications. They are very open to student feedback and welcome suggestions and story ideas. Copies of publications may be obtained here. This office is happy to consult with students in their publication work.

Refrigerator Rental

Approved 75 watt refrigerators may be rented yearly from the college for \$36.00. These refrigerators have a two-cubic foot capacity and a freezer complete with ice tray. If you are a returning second semester student (Hollins Abroad, etc.) you may rent a refrigerator for the remainder of the year at a cost of \$18.00. If you change rooms during the school year, the refrigerator may be moved with you. All orders for refrigerators may be placed with Mr. Obenchain in the Buildings Office.

Secretarial Services

Administration Building basement, ext. 6301; Monday-Friday, 8:30-4:30 p.m. Come to this office to have papers xeroxed and term papers and theses typed. First priority goes to faculty and administration.

Security Police



Ralph L. Watts, Security Supervisor, ext. 6419; Main Building basement, 24-hour duty.

Come to this office to register all on-campus cars, to register all bikes, to pay parking fines, to get into your dormitory if you get locked out after 1:00 a.m., and for help in emergencies such as fire, accident, etc.

S.G.A. Office

Turner Hall 135, ext. 6410. Here you can find flyers on foreign study programs, the records of the Student Government Association, other college handbooks, ole Hollins' Indices and paraphenalia, "purples", and publicity materials, sleeping bags and soccer bags to check out, and active people involved. Come by for a visit!

Snack Bar

Edna B. Munger, Manager of the Snack Bar, ext. 6431; Turner Hall basement; daily, 11:30 a.m. to 11:30 p.m., counter service; 6:00 a.m.-1:00 a.m., vending machines. (After 7:00 you can get pizzas, take-out.) Good food and good fun playing games on the computer terminal.



Student Activities Office

Frances C. Gates,
Director of Student Activities Office, ext. 6405;
Main Building, first floor,
Open daily 9:00 a.m.-4:30 p.m.

Come to this office to pick up special delivery letters, telegrams, messages, flowers; to check on what's happening at other colleges in the area, at local movie theatres, at the civic centers, and what delicacies are offered at area restaurants.



Frances Gates
Head Resident of
West Building



Marion Bewley
Head Resident of
East Building



Ocie Westbrook
Head Resident of
Tinker House

A current issue of the Roanoke Times can be found in the Student Activities Office, as well as plane and bus schedules. The ladies in this office also take your requests for reservations for male overnight guests to be housed in Randolph Hall. (see Housing). This is where you leave announcements for the Announcement Sheet, printed twice a week.

Telephones

Each residence hall is equipped with the college Centrex system. Dial "8" to get an outside line. You cannot get an operator or make a direct-dial call on these telephones; use the pay phones in each residence hall for long distance calls. Private telephones are

available to second-term freshmen and upperclassmen upon application at the Student Activities Office.

Today at Hollins

Today at Hollins is a weekly calendar published on Thursdays of each week and distributed to all members of the community. To schedule events that will be announced in Today at Hollins, go to Miss Stewart's office in the Administration Building. Mrs. Doris Thomas will be the actual custodian of the various scheduling books. When you wish to schedule extra-curricular events, please consult the college calendar book at Mrs. Thomas' desk in the Administration Building for available dates and make application for time and space on the printed cards kept there. Be sure to include on the card all pertinent information about the event, since we shall use the information you provide not only in arranging for the event, but also in preparing the college calendar. Events will be entered in the college calendar book by Mrs. Thomas after they have been coordinated by the Joint Committee on the Extracurriculum.

The general guidelines published by Miss Stewart's office for the scheduling of events are given below:

- 1) schedule events early
- 2) make application in writing and in person
- 3) check for schedule conflicts before filing application
- 4) furnish information on peripheral (room, audio equipment, etc.) arrangements
- 5) remember that there is a limit of 1-1/2 events in a time slot
- 6) keep Wednesday nights free until 8:30 p.m.
- 7) avoid scheduling extracurricular events for December and May
- 8) think about needs for food, maid service, special janitor service, projectionist and housing

If you have questions, please call Mrs. Thomas, ext. 6323

Transportation

Cars - There are two college cars available for students with a legitimate need. Contact Mrs. Dungan in the Business Office. RLA also has a car reserved for related business.

Local Bus - Hollins has its own bus stop in the Chapel Parking Lot. The bus runs approximately six times a day from 9:00 a.m. until 6:00 p.m. It is a reliable way to get to town. Schedules are posted in the Student Activities Office.

Greyhound and Trailways Bus Lines - Call the stations located in downtown Roanoke for information. They might be going your way.

Piedmont Airlines - Schedules available on a table opposite the Business Office and in the Student Activities Office. Make your reservations early.

The Green Bench - Need a ride? Sit on the Green Bench in front of the Infirmary and someone going your way may stop and offer you a ride.

Hollins is not the ideal community, Happy Valley or the panacea for all the problems you have known. Your happiness here will depend on your motivation, your reasons for coming, your potential for autonomy, your awareness of yourself, your tolerance for freedom and ambiguity, and your appreciation for the emotions and feelings of others.

t.i.p.s.

Abortion

The recent Supreme Court decisions concerning abortions throws the current Virginia state laws into a state of flux. Counseling and information may be obtained on campus through your AID, Dean Willey or Dr. Holland. Emergency loan requests may be submitted to Freya. For information concerning the law and abortion services in Virginia, call TRUST (563-0311) or the Virginia League for Planned Parenthood (342-6741).

Alcoholic Beverage

Drinking by Hollins students and their dates should be done with discretion. A beer party on front quad, in the halls, or in the parking lots, for example, is not conducive to maintaining good relations with other members of the college. Misuse of alcohol is defined as: 1) when the reputation of the college is endangered or damaged; 2) when the life of the community itself is disrupted or the privacy of the individual is hampered. All drinking is to be in accordance with the Virginia State Law.

Drinking is permitted in the following areas on campus:

- 1) student residence rooms
- 2) apartments

- 3) faculty homes
- 4) areas designated by the Administration. If residence hall social rooms are among these areas, the consent of those students living in those residence halls must be obtained. If you wish to serve alcoholic beverages on campus ground not designated by the Administration (a party at the Forest of Arden, for instance), see Dean Willey

The Law:

It is a misdemeanor:

- 1) for any holder of a license to sell any whiskey or wine to any person who is less than twenty-one years of age; beer to any person who is less than eighteen years of age;
- 2) for any persons under twenty-one years of age to purchase or possess whiskey or wine; for any persons under eighteen years of age to purchase or possess any alcoholic beverages;
- 3) for any person to purchase alcoholic beverages other than beer for another person whom she has reason to know is under twenty-one years of age;
- 4) high test beer may be sold to those eighteen years of age or older.

Students while in Virginia are expected to comply with the laws of the State. (It is against the law to produce, distribute, or buy alcoholic beverages not approved by the ABC Board.)

Alma Mater

(Words by Phoebe Hunter, 1909. Music by
Almah McConihay, 1911)

The Green and the Gold

I

O fair maiden Spring, what hue will you bring

To our cause from your own sunny sheen?

You have brought for your part the hue nearest your heart

And spread Hollins' hillsides with green.

And you, frosty Fall, the most brilliant of all,

What color for us do you hold?

You have laid your fair hand with its touch on our land,
And set our trees flaming with gold.

II

The Green and the Gold, we have loved it of old,
And to it we will ever be true.
For the memory will last of the days that are past,
And linger, dear Hollins, with you.
For life, when we're young, is a song that is sung,
And must pass as a tale that is told,
But honor and praise, to the end of our days,
We will render the Green and the Gold.

III

And still at the thought of the good she has wrought,
Each heart must with gratitude thrill -
So to Hollins we'll sing till the mountainsides ring,
Our jewel of woodlands and hill.
There are true, loyal friends that our college life lends,
And treasures of life manifold,
And may kind fortune bless with eternal success
Our Hollins, the Green and the Gold.

Bad Checks

Any person, who, with intent to defraud, shall make or draw or utter or deliver any check, draft, or order for the payment of money, upon any bank, banking institution, trust company, or other depository, knowing at the time of making, drawing, uttering or delivering, that the maker or drawer has not sufficient funds in, or credit with such bank, banking institution, trust company, or other depository, for the payment of such check, draft or order, although no express representation is made in reference thereto, shall be guilty of larceny.

Any person who, under the provisions of this section, is guilty of grand larceny shall, in the discretion of the jury or the court trying the case without a jury, be confined in the penitentiary not less than one year nor more than five years, or be confined in jail not exceeding twelve months and fined not exceeding five hundred dollars.

Bikes

Bikes are welcome on campus, but a few hints -

register your bike (for free) because if it is misplaced it is easier to find; and, lock your bike to a stationary object, preferably in the bike stands provided.

"The position of our day students here at Hollins appears to be one of advantage and independence, with the accent on independence. The day students comprise a small segment of our community, 62 out of 946 undergraduates, who have a unique influence in academics."

Day Students

Day students sometimes find themselves on the outer rim at Hollins, either by choice or circumstance. The College has designated five rooms in Turner for their study, rest and relaxation, and there is a Day Students post office box on the Post Office where they can receive metered mail. Today at Hollins, the College Calendar, is available for them each Thursday afternoon in the Student Activities Office. Day student meal tickets may be purchased in the Cashier's Office.

Driving

Virginia law enforcement officials have a reputation for being strict about all speed limits, including school zones. If you get a driving citation that tells you to show up in court, either go or get in touch with the court immediately if you can't make it. Otherwise, a warrant shall be issued for your arrest and they do come and take you away.

Drugs

Because the illegal use of drugs so frequently harms the user physically and mentally, interferes with the user's ability to carry on his academic and social life, or impinges upon the social and academic rights of others, Hollins College strongly disapproves of both the illegal use and distribution of drugs. The college will respond to the issue in three ways: education for the entire college commu-

nity about drug use and its consequences; counseling for those with personal problems of drug use; and disciplinary action up to and including separation from the college for anyone who illegally distributes drugs or whose drug related behavior infringes upon the rights of others.

Although the enforcement of law is not within the educational function of the college, no one should delude himself that the campus is a sanctuary from law enforcement agents. All members of the college community are subject to state and federal laws that regulate the use of drugs. Law enforcement agents have jurisdiction on campus, and when possessing proper documents, may legally make arrests or search any room or building without prior notice to college officials. Moreover, the college cannot intervene to protect an accused person from the consequences of his arrest or conviction, on or off campus.

Allegation of drug misuse will be considered by the Administration.

The Law

These are the most recent drug rulings (as of June, 1973) made available through the Office of the Commonwealth Attorney:

"It shall be unlawful for any person to manufacture or produce any drug, or possess,....sell.... or otherwise dispose of any controlled drug."

Five schedules of drugs are differentiated:

- #1. High potential for abuse, no accepted medical use. Includes: derivative of opium, heroin, LSD, mescaline, hashish, marijuana
- #2. High potential for abuse, currently accepted medical use for small circulation, with severe restrictions. Abuse may lead to severe psychic or physical dependence. Includes: opium, coca leaves, opiates, methadone (synthetic heroin)
- #3. Potential for abuse less than #1, #2. Approved medical use with prescription. Moderate or low physical dependency, high psychological dependency. Stimulating effect on nervous system. Includes: barbituates and amphetamines
- #4. Any medically supervised drug containing a stimulant or depressant which is abused.

Includes: certain cough syrups, pharmaceutical preparations with partial amounts of #3 schedule drugs

- #5. Containing limited, minimal amount of narcotic (which might be abused) which is of valuable medical use. Includes: paregoric, nose drops

Penalties

- I. 1. Any possession with intent to manufacture, sell, give, or distribute #1, #2, or #3:
1st offense: not less than 1, nor more than 40 years, a fine of \$25,000, or less, or both. 2nd offense: not less than 10, not more than life, or a fine of \$50,000, or both. A conviction may be based solely upon the quantity of drug possessed (on assumption that with a certain amount there is an intent to distribute), or on the act of distribution itself.
2. Any possession of #1 or #2 (other than marijuana) without intention to manufacture, sell, give, or distribute: Offense: not less than 1 or more than 10 years or 12 months and \$1000.
3. Any possession of #4, #5 drugs: 1st offense: treated as a misdemeanor, with a punishment of 12 months and fines up to \$1000.
4. Any possession of marijuana or schedule #3 drugs without a prescription sale (no quantity specified) is treated as a misdemeanor. 12 months maximum sentence and \$1000 fine.

II. It is also a misdemeanor (12 months and \$1000) for any person or persons to possess or distribute controlled paraphernalia which shall mean a hypodermic syringe, needle, or other instrument or implement or combination thereof adapted for the administration of controlled dangerous substances by hypodermic injections under circumstances which reasonably indicate an intention to use such controlled paraphernalia for purposes of illegally administering any controlled drug, or gelatin capsules, glassine envelopes or any other container suitable for the packaging of individual quantities of controlled drugs in sufficient

**VIRGINIA'S UNIFORM CONTROLLED SUBSTANCES ACT
PROHIBITED ACTS AND PENALTIES**

Drug	Possession	Manufacture, sell, give, distribute or possess with intent to manufacture, sell, give, or distribute	Distribution to Persons under 18
Schedule I (§ 54-524.84:4): Narcotics such as heroin	1 to 10 years or up to 12 months and up to \$5,000 fine (§ 54-524.101:2)	5 to 40 years and up to \$25,000 fine (§ 54-524.101:1)	10 to 50 years and up to \$50,000 fine (§ 54-524.103)
Hallucinogens such as marihuana, MDA, LSD, THC, mescaline, peyote, etc.	Marihuana exception - up to 12 months and up to \$1,000 fine. (§ 54-524.101:2)	Accommodation exception - 1 to 10 years or up to 12 months and up to \$1,000 fine (§ 54-524.101:1)	
Schedule II (§ 54-524.84:6): The amphetamines, opium, and prescription narcotics such as methadone, morphine, and codeine	1 to 10 years or up to 12 months and up to \$5,000 fine (§ 54-524.101:2)	5 to 40 years and up to \$25,000 fine (§ 54-524.101:1) Accommodation exception - 1 to 10 years or up to 12 months and up to \$1,000 fine (§ 54-524.101:1)	10 to 50 years and up to \$50,000 fine (§ 54-524.103)
Schedule III (§ 54-524.84:8): Certain barbiturates	Up to 12 months and up to \$1,000 fine (§ 54-524.101:2)	5 to 40 years and up to \$25,000 fine (§ 54-524.101:1) Accommodation exception - 1 to 10 years or up to 12 months and up to \$1,000 fine (§ 54-524.101:1)	10 to 50 years and up to \$50,000 fine (§ 54-524.103)
Schedule IV (§ 54-524.84:10): Barbital, meprobamate, phenobarbital, etc.	Up to 12 months and-or up to \$1,000 fine (§ 54-524.106)	Up to 12 months and up to \$1,000 fine (§ 54-524.101:1)	No special penalties
Schedule V (§ 54-524.84:12): Substances containing limited quantities of certain narcotics combined with medicinal ingredients	Up to 12 months and-or up to \$1,000 fine (§ 54-524.106)	Up to 12 months and up to \$1,000 fine (§ 54-524.101:1)	No special penalties
Schedule VI (§ 54-524.84:13): Prescription drugs not included in above schedules	Up to 12 months and-or up to \$1,000 fine (§ 54-524.106)	Up to 12 months and up to \$1,000 fine (§ 54-524.101:1)	No special penalties

This chart is only an outline of the Uniform Controlled Substances Act, and is not intended to be complete. Although it is hoped that the chart will be a handy reference, the Act should be consulted for more definitive information.

* Prepared by the Technical Assistance Unit of the Office of the Attorney General.

quantity to and under circumstances which reasonably indicate an intention to use any such items for the illegal manufacture, distribution, or dispensing of any such controlled drug.

Distribution of #1, #2, #3 drugs by anyone at least 18 years of age to anyone under 18 years of age who is at least three years his junior: 10 to 50 years and fines not more than \$50,000.

Note: Under Virginia laws, with one year sentences, one can get put on probation after serving 4 months (1/3 term). More than a one year sentence equals a felony (serve time in a penitentiary); 12 months equals misdemeanor (serve time on state farm).

"We've recognized that many concerns such as low faculty morale and the feeling of the lack of community result at least in part from a lack of communication."

Faculty Promotion and Appointment Criteria (from Faculty Handbook C-1)

The primary considerations bearing on the decision to appoint or to promote a member of the faculty are as follows:

1. Teaching. The most important responsibility of a member of the Hollins College faculty is good teaching. To discharge this responsibility the faculty member must be able by precept and example, both in and out of the classroom, through formal instruction and individual advising, to arouse the intellectual curiosity of students, transmit knowledge to them, to assist them in developing skill and mastery of their subject matter and in developing their critical faculties. A teacher's performance shall be measured by the observations of his colleagues, by his current students and alumnae, by general reports received by officers of the administration and by the performance of the students both while they are at Hollins and afterwards.
2. Scholarship. Faculty members are also expected to show scholarly promise and performance. This expectation not only derives from the basic purposes of the College which include the advancement of

knowledge but also from an appreciation that sound scholarship is a most important foundation of good teaching. Scholarly research and publication provide an objective measure of that continuing intellectual vigor and growth which are the basis of excellence in teaching. The quality of individual performance shall be a measure in the fine arts and in other fields where there is a relationship between performance and professional development. While these are the principal measures of accomplishment, the College will not ignore other evidence of such qualities among which are included the faculty member's activity and standing in professional societies and other professional endeavors and special recognitions granted him by his peers.

For permanent appointment to the Hollins faculty, a faculty member's record must be a consistent one of good teaching and of scholarship. That record must reveal a continuing commitment to professional growth.

Other Considerations Influencing Appointment and Promotion:

Excellence in a faculty member often manifests itself in spheres outside strictly academic or professional pursuits. The following considerations, while not decisive, have some weight in appointment and promotion of faculty members when they are relevant.

1. Service to the College. The effective operation of the College requires that faculty members participate as fully as possible in its administration.
2. Community Service. Faculty activity outside the College community can contribute to the strength both of the community and the College, and can cement good relations between the two.
3. The Departmental Situation. The possibility of appointment or promotion to a given rank is conditioned by the grouping of ranks within any given department and by the pattern of distribution of rank in the faculty as a whole. Promotion and tenure therefore will depend not only on the qualifications of the individual but also to some extent on the availability of professional posts at any given time.

DOONESBURY



By Garry Trudeau



Field Trips

The Dean must approve any field trip, whether taken by a class or by an organization, which causes students to be absent from classes. An instructor sponsoring such a trip must announce the date to the group concerned, and fill out and submit to the Dean the field trip form available in the Dean's office, at least ten days in advance of the trip.

Students do not need permission from each of their instructors in order to attend approved field trips, nor do instructors need permission of other instructors in order to take students on approved trips. However, students are expected to inform their instructors when they will be absent on field trips.

When permission is needed to change laboratory sections or similar engagements, students shall see the appropriate instructors at least one week in advance of going on the trip. As many of the field trips as possible should be scheduled for vacation periods.

Fire

The Fire Marshall irregularly holds fire drills in which everyone participates. Fire regulations are posted in each residence hall. Any fire during the day should be reported immediately to the switchboard operator (dial "0") and to your Head Resident. At night, notify the Security Office (ext. 6419) and your Head Resident.

Fire Arms

Possession or use of firearms of any kind, explosives, ammunition, or fireworks is prohibited.

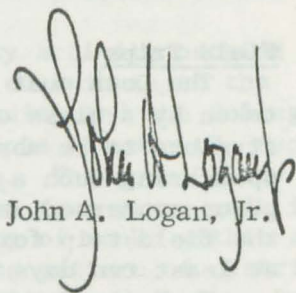
IMPORTANT ANNOUNCEMENT

February 28, 1974

It has come to my attention that members of the Hollins Community are bringing containers of Gasoline onto campus and/or into residence halls.

This is highly dangerous and must stop immediately. Such action is a serious risk to lives as well as to property.

All violators will face immediate disciplinary action by the Administration.



John A. Logan, Jr.

Gymnasium

The instructional program and activities related to that program shall have first priority in the Gym. After this program, the undergraduate students, graduate students, faculty and faculty dependents may have use of the facilities during the hours they are open and available. No one else may use the facilities.

Students, faculty or faculty dependents may bring guests to use the Gym facilities, but must accompany the guest at all times.

Gymnasium	Monday-Thursday	6 p.m.-10 p.m.
Hours:	Friday	1 p.m.- 6 p.m.
	Saturday-Sunday	2 p.m.- 4 p.m.
Swimming	Monday-Thursday	8 p.m.-10 p.m.
Pool	Friday	3 p.m.- 4 p.m.
Hours:	Saturday-Sunday	2 p.m.- 4 p.m.

Students, faculty and faculty dependents will be asked to show their Hollins identification card. The use of the facilities at any time or by any person other than the above mentioned will be by special permission of the Chairman of the Physical Education Department. Anyone abusing these regulations will lose the privilege of using the Gymnasium facilities.

Hitchhiking

The College discourages hitchhiking. It is illegal to hitchhike on any interstate highway (i.e. Interstate 81), except from the access ramp. While it is not illegal to hitchhike on state roads, expect policemen to stop and ask you what you are doing.

"Feminism in 1974 is a broad, catchall sort of term. One may be in sympathy with some aspects of the movement and opposed to others. The college campus provides a place and an atmosphere where the search for women's identities and place in society can go forward. It is an exciting time to be a woman and an exciting time to be learning about women."

H.O.W.

The Hollins Organization of Women is open to all students, faculty, administrators, and staff. Started in 1973-74, H.O.W. has been dominately concerned with women's working conditions but intends to be concerned with conditions of women at Hollins in particular - and the world.

Identification Cards

Every member of the college community is required to identify himself/herself and to show his/her Hollins

College identification card at the request of any member of the community.

Males on Campus

Male Exchange and Graduate Students:

- a) must have an I.D. card
- b) Before 1:00 a.m., may be anywhere that female students may be except dormitories; they may be in dormitories during visitation hours if escorted by a female Hollins student.
- c) After 1:00 a.m., can be anywhere on campus that female students may be except women's dormitories, and can be with other Hollins students, male or female.

Male Visitors Escorted by Hollins Students:

- a) May be on campus or in dormitories during visitation hours as established by dormitory units. Maximum hours are as follows:

Campus	7:00 a.m.-1:00 a.m.
Dormitory bedrooms	Mon-Thur, 6:00 p.m.-1:00 a.m. Fri-Sun, 12:00 noon-1:00 a.m.
Dormitory social rooms	7:00 a.m.-1:00 a.m.
- b) From 1:00 a.m. to 3:00 a.m., they must be:
 - 1) escorting a Hollins student to a dormitory
 - 2) in Rathhaus or in the Chapel Social Room with Hollins student(s) as host or hostess present
- c) After 3:00 a.m., all male visitors will be expected to leave the campus.

Male Guests Registered in Randolph:

- a) Until 3:00 a.m., same regulation as Male Visitors Escorted by Hollins students a) and b).
- b) After 3:00 a.m., must be in assigned area in Randolph.

Married Students

Students who marry while in school should inform Dean Willey as well as notify the Registrar so she may send out a "Directory Change" listing new name and address.

Overloads

In order for a student to take in excess of 18 cre-

mits in a term, she must submit a "Request for Permission to Take Overload" in duplicate to the Office of the Dean.

Planned Parenthood

Planned Parenthood (342-6741) does a top notch job with problem pregnancy counseling and referral service.

Political Activity

Hollins College is a community of scholars engaged in evaluating, communicating, preserving and enlarging mankind's store of knowledge. It is contrary to the purposes and interest of an educational institution to permit itself to be used as an instrument of political action. By its nature, the college shelters and presents a diversity of opinions. Furthermore, its freedom from political control rests on the assumption of its social and political objectivity.

Hollins College recognizes and cherishes the right of dissent by individual members of the community as one of the fundamental democratic freedoms. In exercising his right of protest, the individual member of the Hollins Community must always bear in mind his special responsibility to the institution:

- a) For faculty members, these obligations are set forth in the 1951 statement on Academic Freedom issued by the American Association of University Professors, and are adhered to by this College.
- b) Students enjoy equal rights as citizens, and therefore equal obligations to make it clear that they speak for themselves and not for the institution, and to speak and act responsibly at all times.

Freedom from disorder is essential to the right of dissent. Hollins College welcomes peaceful and orderly protest, but it will not tolerate interference with the rights of others, obstruction of normal activities, threats of coercion, violence, or destruction of property.

Normal academic schedules will not be suspended except for reasonable cause as determined by the

President or his designated representative, after consultation with the Hollins community.

Rapeline

Rapeline (366-6030) is a volunteer service affiliated with TRUST, offering counseling service to rape victims.

Sunbathing

Students may sunbathe on the hill between the faculty houses and Tinker Dormitory, around the apartment swimming pool, and on Turner sun deck. Sunbathing on fire escapes, roofs, sidewalks, old porches, is against the building code and is a safety hazard.

Telephone Misuse

In Virginia, the penalty for charging phone calls to a fraudulent credit card number or to a number other than one you are authorized to use can result in the following: 1) A permanent criminal record; 2) a fine of up to \$500, or one year in jail, or both; 3) payment of all court costs; and 4) restitution for the total cost of the fraud. Tracking down offenders is becoming increasingly easy for the telephone company, thanks to modern electronic computer systems. The law does not look on phone fraud as a lark.

Traditions

To express the Institute's "admiration and love" for Charles Lewis Cocke, Founder's Day was started in 1896. Every year on February 21, his birthday, the seniors march up the hill to the cemetery and lay wreaths on the graves of Mr. and Mrs. Cocke. Special speakers and panel discussions complete this day of recognition.

Hundredth Night - one hundred days before graduation. Each senior dresses up as her roommate's secret desire. The evening is spent in parties and skits.

Any day now, Tinker Day! A surprise holiday in October. We all climb Tinker Mountain and celebrate freedom and the fall with skits, songs, fried chicken, and Tinker cake.

Golden Rule-White Gift Service. The Wednesday before Christmas vacation, we eat an inexpensive "Golden

Rule Dinner" and the money saved is donated to several charities and community agencies. The next Sunday, the Chapel Choir sings at a special service for which the students traditionnally wear white. The offering is distributed to three deserving organizations chosen by the Hollins community. This tradition is worth remembering several times a year.

In the spring, Freshman Follies - ziegfield, the follies bergeres, minstrals, mummers, mimes, miracle plays, burlesque, jest, wit, attic salt, fancies, whims, pleasantries, waggish, scintillating conceits, buffoonery, tomfoolery, and farce.

Parent's Weekend. Usually in late April, your parents are invited to attend classes, meet your friends and professors, and see what life at Hollins is all about. President and Mrs. Logan's reception, a picnic, and dance or dramatic production highlight the weekend.

Snow tradition - it always does...the week before spring break.

TRUST

Hollins faculty and students helped establish and help staff TRUST, the Roanoke Valley Trouble Center, Inc. TRUST provides 24-hour phone and walk-in service in four areas: referral to other agencies and professionals; dissemination of factual information on drugs, local resources on problem pregnancy; crisis intervention for drug emergencies and suicides; and lay counseling. The center is located at 3515 Williamson Road (563-0311).

"I believe in this place because I like what happens to the folks I know here. They are authentic and accountable. I think this comes from having been pushed while being supported into self definition. It's not easy, but it's life giving."





ADAMS, RICHARD E.
Assistant Professor
Sociology



ALLEN, JOHN A.
Professor
English



ATKINS, MARY ELLEN
Lecturer
Theatre Arts



ATKINS, THOMAS R.
Associate Professor
Theatre Arts



ATWELL, JOHN W., JR.
Associate Professor
History



ATWELL, MARY WELEK
Assistant Professor
History



AYERS, JAMES L.
Assistant Professor
Theatre Arts



BECKER, LAWRENCE C.
Associate Professor
Philosophy



BERKLEY, MARJORIE T.
Associate Professor
Physical Education



BOATMAN, SANDRA
Associate Professor
Chemistry



BOSSIERE, JACQUES P.
Associate Professor
Modern Languages



BOURDEAUX, ROBERT M.
Assistant Professor
Education



BULL, ALICE L.
Associate Professor
Biology



BURKHOLDER, GUY
Assistant in Physical
Education (Riding)



CASE, ANNE M.
Associate Professor
English



CAUJOLLE, CLAUDE
Assistant Professor
French and Linguistics



CRAWFORD, ROBERT E.
Lecturer
Art



CROSBY, H. LAMAR, JR.
Professor
Philosophy



CUNNINGHAM, JOHN M.
Associate Professor
English



DAHLSTROM, NANCY
Instructor
Art



DAVIS, LYNN
Director of
Publications



DIERCKS, JOHN H.
Professor
Music



DIERCKS, THELMA
Lecturer
Music



DILLARD, RICHARD H. W.
Professor
English



EAST, VIRGINIA
Assistant Professor
Physical Education



EDWARDS, THOMAS LEE
Associate Professor
Economics



EUBANKS, EDDIE BYRON
Assistant Professor
Music



EVITTS, WILLIAM J.
Associate Professor
History



FEYDY, HELENE
Director of
Hollins Abroad, Paris



FINFGELD, CAROLYN
Lecturer
Music



FLORY, RANDALL K.
Assistant Professor
Psychology



FRAZIER, ALLIE M.
Associate Professor
Philosophy and Religion



FUJIMOTO, HARUKI
Lecturer
Dance



GOIN, MEG
Assistant Professor
Theatre Arts



GORDH, GEORGE
Professor
Religion



GRANGER, MILTON L.
Instructor
Music



GUSHEE, BEATRICE E.
Associate Professor
Chemistry



HAMILTON, TATIANA N.
Assistant Professor
Russian



HARRIS, DANIEL M.
Assistant Professor
Sociology



HEGE, E. KEITH
Associate Professor
Computer Science
Lecturer, Physics



HOLLAND, CHARLES H.
Psychological Counselor
Assistant Professor
Psychology



HOUSKA, MARY D.
Associate Professor
Economics



KRAKAUER, THOMAS H.
Assistant Professor
Biology



KURTZ, LAWRENCE A.
Assistant Professor
Mathematics



LAIDLAW, LAURA ANNE
Associate Professor
Greek and Latin



LANDIS, MARCIA M.
Instructor
Physical Education



LELAND, JAMES
Associate Professor
Music



LEVINE, PAULA
Associate Professor
Dance



LINERACK, DONALD J.
Instructor
German



LONG, THEODORE E.
Assistant Professor
Sociology



MARKS, LINDA
Instructor
Sociology



McCULLOUGH, OSCAR J.
Associate Professor
Music



MINTON, M. CRONAN
Assistant Professor
English



MOORE, JOHN R.
Professor
English



NASH, HENRY T.
Professor
Politics



NIEDERER, FRANCES J.
Professor
Art



O'BRIEN, FRANK P.
Associate Professor
English



ORMES, MARGOT
Instructor
Spanish and French



OSTERHOUDT, BEVERLEY
Instructor
Commercial Science



POSKOCIL, ART
Assistant Professor
Sociology and Psychology



PURDY, ANDREW
Assistant Professor
English



PUZON, BRIDGET
Chaplain and Assistant
Professor of English



RA, JONG OH
Assistant Professor
Politics



RALEY, NANCY
Director
Information



REILLY, WAYNE G.
Assistant Professor
Politics



REIMERS, THERESIA E.
Associate Professor
German



RITTER, WILLIAM W., JR.
Associate Professor
Modern Languages



STEINHART, RALPH G., JR.
Professor
Chemistry



THOMPSON, CLAUDE C.
Associate Professor
Mathematics



THOMPSON, LEWIS O.
Professor
Art



TRAYLOR, WILLIAM W.
Superintendent
Buildings and Grounds



WADE, EVELYN C.
College Psychiatrist



WALDO, GARY
Assistant Professor
History



WARE, LANETTA T.
Associate Professor
Physical Education



WEBSTER, RONALD L.
Associate Professor
Psychology



WHITE, WILLIAM G.
Assistant Professor
Art



WHITWELL, WILLIAM L.
Associate Professor,
Art



WILKINSON, ROBERT J.
Assistant Professor
Psychology



WINE, R. LOWELL
Professor
Statistics



WOODS, PAUL J.
Professor
Psychology



ZELDIN, JESSE
Professor
English



ZELDIN, MARY-BARBARA
Professor
Philosophy

NOT PICTURED:

ARGABRIGHT, ANN M.
Lecturer
Music

COOPER, LILLIAN
Assistant Librarian

HARE, CLARE
Laboratory Assistant
Biology

McGUIGAN, F. JOSEPH
Professor
Psychology

TISINGER, BETTY
Lecturer
Art

BAXTER, JOHN
Visiting Lecturer
Theatre Arts

FRAZIER, RUTH
Administrator of
Short Term

HINGOT, GEORGE LOUIS
Associate Professor
Modern Languages

MILLER, ANNE PAULINE
Assistant Professor
Classical Languages

BRUCE, EMMA
Laboratory Assistant
Biology and Chemistry

GERVAISEAU, MARIE BENIGNI
Language Assistant
French

LENNON, SARA R.
Assistant to Director
Hollins Abroad, Paris

ROSE, CYNTHIA
Associate Director
Hollins Abroad, London

CHAFFIN, WILKIE
Instructor
Statistics

GRAY, FAITH HARRIET
Assistant Professor
Biology

MACKIE, THERESE G.
Assistant Professor
French

STAUFFER, ROBERT F.
Assistant Professor
Economics



"What did I say about leaving on a Friday afternoon!"

